

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
November 17, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, November 17, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Ida VanderPoorte, President
Amy Howorth, Vice President
Bill Fournell, Clerk
Ellen Rosenberg, Member
Penny Bordokas, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member (Absent)
Emily Goldenberg, Student Board Member

District Personnel

Ellyn Schneider, Steve Romines, Kathy Hall, Nancy Bogart, and staff

Call to Order

Ms. VanderPoorte called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with Legal Counsel – Existing Litigation – pursuant to subdivision (a) of Government Code Section 54956.9. CSBA/ELA, et al. v. Schwarzenegger (Case No. Pending), Petition for Writ of Mandate.
4. Conference with Legal Counsel – Existing Litigation – pursuant to subdivision (a) of Government Code Section 54956.9. Case nos. 2010090275 and 2010090235.
5. Public Employee Performance Evaluation, Superintendent, per Government Code section 54957.

Open Session Reconvened

Open session was reconvened at 6:40 p.m.

Pledge of Allegiance

Gary Wayland led the Pledge of Allegiance.

<u>Report of Action Taken During Closed Session</u>	The Board unanimously approved joining CSBA Education Legal Alliance vs. Schwarzenegger as a petitioner in their lawsuit.
<u>Approval of Agenda</u>	Mrs. Howorth moved approval of the agenda as presented. This motion was seconded by Mrs. Bordokas, and unanimously approved by the Board.
<u>Public Comment</u>	None.
<u>Board Member Announcements</u>	Board members shared announcements of interest.
<u>Student Board Member Report</u>	Emily Goldenberg discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.
<u>Athletic Facilities Master Plan Update</u>	<p>Dr. Matthews explained the history of the ball fields. He thanked Gary Wayland, Paula Spence, coaches and community members for their input on the plan. He explained the process and said that once the athletic foundation's recommendation was received by the Board, they would review it and discuss.</p> <p>Mr. Wayland presented a check from the athletic foundation for \$30,000, as the first installment of the voluntary athletic fee from student athletes. He said the funds cover transportation, safety equipment, and salaries for the coaches and a trainer.</p> <p>Mr. Wayland introduced Paula Spence, MCHS vice principal, who reviewed the proposed athletic master plan. Included in the plan were a new athletic field, new batting cages, new tennis courts with lighting and bleachers, new discus field, a refurbished modular athletic building, and remodeled restrooms and snack stand. She outlined the facilities currently in place and those facilities that were planned.</p> <p>Representatives from each sport addressed the Board in support of the plan, including Girls' soccer – Reed Eisenhauer; Boys' Baseball – Cassidy Olson; Boys' Lacrosse – Marc Missioreck; Girls' Softball – Bill Von Behrend; Football – Stacia Costa; and Tennis – Joe Ciasulli.</p> <p>Mr. Wayland stressed that no bond money would be used and said there was a need to get the plans into DSA as soon as possible. Dr. Matthews felt that both Dr. Romines and Mr. Dale should study the plans in terms of budget and how the plan would impact the whole school.</p> <p>Mrs. Bordokas asked if there would be any more workshops for the Board regarding the master plan. The Board agreed to schedule a workshop before December 8th meeting and agendize the master plan for the December 8th meeting as an action item.</p>

Update on Implementation of the Energy Education Program

Stacia Costa, Energy Education Specialist, updated the Board on the progress of the Energy Education Program. She reviewed the training she received in Fort Worth, and outlined the process of communications with staff. Energy audits were done weekly and given to site administrators, custodians, and to Dr. Romines for monitoring.

Ms. Costa said the very first data would be released in six months. She reported a reduction in electricity usage, with the biggest concern being security and lighting.

Comprehensive School Safety Plans and Emergency Preparedness Procedure

Mrs. Schneider presented the Comprehensive School Safety Plans and Emergency Preparedness Procedures, required by Education Code 32280. The plans are required to be updated every year. Fiscal impact to the District was approximately \$3,900.00, paid from the general fund through a block grant.

Teachers and administrators/departments were provided with Emergency Procedures booklets and Administrators/departments were given detailed explanations of every emergency scenario with directions and roles to be taken by staff.

Clear procedures to follow in the event of an emergency must be posted in each classroom, school office and the District office.

Local authorities will receive site evacuation maps, an emergency procedures booklet, grand master keys, and the location of site crisis response boxes. A Board information report is being developed to include in the boxes.

Dr. Matthews recognized Nancy Doyle for her hard work in developing these manuals. Mrs. Schneider responded to questions from the Board. Mrs. Howorth suggested labeling the documents with the date of revisions.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and there were none. Mrs. Howorth moved approval of the Consent Calendar, seconded by Mrs. Bordokas. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Approve Student Services Teacher on Special Assignment, from approximately December 1, 2010, through June 30, 2011. Funds to be paid from ARRA funds, acct. #01.0-33130.0-11100-21000-1110-0000013. This item has been budgeted.
2. Approve job description for Student Services Teacher on Special Assignment.
3. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Logan River Academy, Inc. Contract is necessary per a change in placement services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$46,150.75. This is an increase of \$760.13, and is within the adopted budget for

services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5110-0000052.

4. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Ro Seligson, M.A., OTR/L, ATP, Occupational Therapist, to provide Occupational Therapy services, from November 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$6,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-11905-5850-0000113.
5. Approve field trip request by Robinson School for 4th grade students attend a day-long trip to Sacramento on June 17, 2011. Approximately 62 students will travel to Sacramento via plane, departing Los Angeles at 7 a.m., and returning at 9 p.m. The students will travel with two MBUSD teachers and approximately 30 parents attending as chaperones. The program is funded through the parents; however, scholarships are available through PTSA funding. The activities of the field trip are aligned with the California Social Studies Standards.

Personnel

6. Ratify employment of classified personnel at effective dates listed:
 - Doll, Kamrin, School Office Manager, MBMS, Perm., 100% time, Range 22, Step 4, effective 11/01/10 (Replacement)
 - Ehrhard, Danielle, I.B.I., Meadows, Perm., 63.75% time, Range 17, Step 3, effective 10/25/10 (IEP)
7. Approve retirement of Johnson, Janet, School Office Manager, MBMS, effective 10/29/10 (Retirement).
8. Ratify leave of absence for Adams, Michele, I.B.I., MB Preschool, (Contract Article 6) effective 10/25/10 – 11/25/10.
9. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:
 - Serrano, Patricia, effective 10/22/10
 - White, Javanae, effective 10/12/10
10. Ratify change in status for certificated staff as follows:
 - Jackson, Karen (PAC), TEMP., change from Col. 5, Step 4, to Col. 4, Step 4 correction), eff. 8/31/10
 - Smith, Gary (MCHS), PERM., change from Col. 5, Step 26, to Col. 6, Step 26, eff. 11/4/10
11. Ratify employment of Jami Brauch (ROB), TEMP., Col. 4, Step 5, 10% FTE, eff. 11/15/10.
12. Ratify employment of certificated substitute teachers at current daily rate as follows:
 - Atia, Kristina, eff. 8/16/10
 - Blumberg, Lisa, eff. 10/15/10
 - Bongard, Laurie, eff. 10/14/10
 - Courtney, Joan, eff. 10/14/10

Dixon, Shelley, eff. 10/15/10
Genut, Shawn, eff. 10/26/10
McFadden, Kenise, eff. 10/1/10
Smith, Lindsay, eff. 10/22/10
Trutanic, Natalie, eff. 10/13/10

Romines Business

13. Accept, with appreciation, gifts to the District from Neil and Kate Malik, Sherry Hess, and Liz Stromath.
14. Ratify purchase orders to date.
15. Accept Developer Fee report for the months of September and October 2010.

Public and Staff Submitted Items None.

Approval of Board Policies Mrs. Howorth moved to adopt revised Manhattan Beach Unified School District Board Policy 4137, Tutoring. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

Approval of Minutes Mrs. Rosenberg moved approval of the minutes of the regular Board meeting of November 3, 2010, seconded by Mrs. Howorth and unanimously approved by the Board.

Superintendent/Cabinet Report **MBEF Pledge Day**
Dr. Matthews congratulated MBEF and the entire community on a very successful Pledge Week and Pledge Day. To date, MBEF has raised over \$3.1 million. The Education Foundation is seeking donations from parents, residents and businesses, as all of us benefit from outstanding schools. Thanks to all who have given so far. And to those of you who have not yet, remember that your participation, at the level you can afford, is invaluable to our students.

Fiscal Advisory Committee
Dr. Matthews announced that the Superintendent's Fiscal Advisory Committee, comprised of administrators, classified staff, certificated staff and parents had its first meeting of the year. The committee has two purposes:

1. To make the MBUSD budget process as public as possible by discussing the intricacies of the budget with key stakeholders.
2. To use the combined creative and analytical powers in the room to create ways to increase revenues or decrease expenses.

Some of the ideas that the committee developed last year have manifest themselves this year:

- Conservation of Energy (The Energy Education Consultant)
- Public Relations (The Fair at the Hometown Booth and the Pre-School Presentations)

The work has begun for this year. Sub-committees have been assigned, and the entire committee will meet again early in the new year. The Board should expect a report as the 2011-12 budget is developed.

Measure BB Update

Dr. Romines reported that the plans for Mira Costa's BB Construction Project have been turned in to the Department of State Architects (DSA) on time, on budget and on schedule. The DSA will approve the plans in February or March. The plans for the high school fields, which are not as complex in architectural terms, will be added to the DSA plans when the Board approves them.

District Technology

Dr. Matthews related that he has held many conversations with teachers, parents, staff and administrators about the state of technology in the District. The District is moving in some exciting directions with Smart Boards, IXL math, 21st century learning, computer specialists in the elementary schools and so much more.

Dr. Romines announced that in January, the District would increase the bandwidth to all schools from the current 12 mbps to 100 mbps. There is a need to more clearly articulate the future of technology in the District. Many major companies devote 20% to 30% of their budget to technology. Most school districts dedicate less than 2%. In an era when finances are so tight, there should be a plan on what the focus will be and how we will support that effort. Dr. Romines will restart the Technology Committee, with representation from schools, parents and the education foundation. The first meeting will be scheduled for December.

Future Budget Considerations

Dr. Matthews said that at an earlier meeting, Dr. Romines provided the Board with a report that the state budget was not viable and, as he predicted, the state accounting office has declared the budget invalid, and stated that \$6 billion of revenue in the budget will not be realized.

By not acting on the false optimism of the state's budget, staff believes that the Board is still in a solid position as we approach the 2010-11 budget.

Even so, there are some concerns on the horizon that the District is watching.

- Class Size Reduction Money. The state has given districts the flexibility to raise K-3 classes slightly, up to 25, without incurring massive penalties. As a result, most districts are at 25 or above in K-3. MBUSD has class sizes of 22 and 23 in K-3. In the budget, the state indicated that the old, more severe penalties would revert in 2012-13. If this were true, the District would have to budget approximately \$782,000 to either revert to 20:1, or stay at 23:1 and pay increased penalties. This will need to be reflected in the District's three-year projection.
- Department of Mental Health Funding. If the state holds to no

longer funding a Department of Mental Health, the District will have to assume financial responsibility to providing a Free and Appropriate Public Education to our students in emotional crisis. This could cost the District \$800,000 annually. Because of this, the District has joined CSBA and LAUSD in a lawsuit on this issue, as we believe the state and county should maintain responsibility.

Public Comments

None.

Items Recommended for Future Board Discussion

Mrs. Howorth announced her candidacy for City Council. Suggested information regarding filling a board vacancy should be on a future agenda for discussion.

Adjournment

Mr. Fournell moved to adjourn at 8:49 p.m., seconded by Mrs. Howorth and unanimously approved by the Board.

BILL FOURNELL, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools