

**MINUTES TO BE APPROVED OF THE MEASURE BB OVERSIGHT COMMITTEE
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266
April 11, 2011
7:00 p.m.**

The Members of the Measure BB Bond Oversight Committee held its regularly scheduled meeting on Monday, April 11, 2011, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Committee

The following committee members were present unless indicated absent:

Ed Lear, George Reppucci, Michael Kling, Tim Lilligren, Kathleen Paralusz (absent), Noel Palm, Rod Spackman, Tim Flake, Gary Osterhout, Robert Daviduk (absent), Kimberly Robinson (absent), Jim Sepanek, and Rachel Vandenberg (absent).

District Personnel

Steve Romines

Board of Trustees

Ida VanderPoorte

Call to Order

The meeting was called to order by Mr. Lear at 7:05 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Lear.

Announcements and Communications

No public comments were made.

Presentation

1. Report by District of Detailed Measure BB Expenditures.

Steve Romines provided a summary of bond expenditures by category as of 3/4/11. The committee discussed the report. The lease/leaseback (“LLB”) contract went to the Board of Trustees on April 8, to start May 1. The District now believes the Construction manager contract is no longer necessary. Bernards is to provide the Construction Manager services gratis. Bernards will be compelled to conform the project charges to the price bid. There will be a special BOC meeting the Monday night (May 2) before the Trustees meeting (May 4) to decide the contract. The contract will be made available to the public the last week in April.

In respect to the numbers presented, Tim Flake commented that the difference in the \$451,662 item listed as “Audit Adjustment” and the \$456,000 figure in the audit report is a matter of over/short

adjustments.

No additional action items resulted from the discussion.

1. Bond Oversight Subcommittees

George Reppucci commented that standing committees would be subject to the Brown Act. "Ad hoc" committees are likely not subject to Brown Act requirements. Discussion of developing specific subcommittees was decided to be deferred to the next meeting for agendaing.

2. BOC Report for Activities through December 31, 2011

Reppucci passed out a typewritten sheet of adjustments he proposed for the Report, with Tim Flake amending the final version of the Report to reflect changes which met BOC consensus.

Moved by Tim Lilligren, second by Noel Palm to accept the amended report as discussed by the committee. The motion was passed by acclamation.

3. BOC Report for Activities through March 31, 2011

BOC discussion and action on this period's report followed the same sequence as for the December 31, 2010 report. Moved by George Reppucci, second by Jim Sepanek to approve as amended. The motion was passed by acclamation

George Reppucci thanked Tim Flake and Rachel Vandenberg for their time spent on the Reports, a sentiment to which all committee members concurred.

4. Approval of March 14, 2011 Bond Oversight Committee Minutes.

Motion to approve by Tim Lilligren; second by Tim Flake. Passed by acclamation.

Public Comments

No members of the public provided comments.

Items for Future Meetings

As discussed earlier in the meeting, the BoC will plan on meeting May 2 to review the Lease/Leaseback contract scheduled to be discussed by the Trustees on May 4.

George Reppucci would like to see Bernards' bid/proposal. Ida

VanderPoorte said Bernards could be invited to present their methodology for the bid. George Reppucci would like a change-order portion presented.

The BOC discussed whether to send out BOC agendas and collateral to members by e-mail only, with potentially attaching collateral via a website link. The committee decided that any member who wanted paper delivery should be able to receive such if expressly requested; otherwise the information will be sent in electronic form only. George Reppucci stated his preference for paper delivery.

Motion to adjourn passed by acclamation at 8:25 p.m.

Adjournment

Motion to adjourn passed by acclamation at 8:25 p.m.