

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA  
October 6, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, October 6, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

**Members of the Board**

Ida VanderPoorte, President  
Amy Howorth, Vice President  
Bill Fournell, Clerk  
Ellen Rosenberg, Member (Absent)  
Penny Bordokas, Member  
Dr. Michael Matthews, Superintendent  
Sierra Bloodgood, Student Board Member  
Emily Goldenberg, Student Board Member

**District Personnel**

Carolyn Seaton, Ellyn Schneider, Steve Romines, Kathy Hall,  
Nancy Bogart, and staff

**Call to Order**

Ms. VanderPoorte called the meeting to order at 5:30 p.m. Ms. VanderPoorte amended the closed session to exclude item #1, regarding property. She then recessed to closed session to discuss:

1. Conference with Legal Counsel - Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Case no. 2010090424.
2. Conference with District labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.

**Open Session Reconvened**

Open session was reconvened at 6:35 p.m.

**Pledge of Allegiance**

Ro Schreiner led the Pledge of Allegiance.

**Report of Action Taken During Closed Session**

No action was reported.

**Approval of Agenda**

Mrs. Howorth moved approval of the agenda as presented. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

**Public Comment**

Dennis Kane addressed the Board regarding the softball and baseball facilities at Mira Costa High School. He provided a document outlining the concerns, proposed alternatives, and community comments.

**Public Hearing**

A Public Hearing was held on Resolution 2010-25, regarding the assurance that each pupil in each school in the District has

sufficient textbooks or instructional materials, or both, in each subject, that are consistent with the content and cycles of the curriculum framework adopted by the California State Board of Education. There was no one present who wished to address the Board.

**Board Member  
Announcements**

Board members shared announcements of interest.

**Moment of Silence**

A Moment of Silence was held for Manhattan Beach Police Officer Jeff Goodrich who recently passed away.

**Student Board Member  
Report**

Sierra Bloodgood and Emily Goldenberg, student Board members, discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and there were none. Mrs. Howorth moved approval of the Consent Calendar, seconded by Mr. Fournell. Board members voted unanimously to:

**E. CONSENT CALENDAR**

**General**

1. Approve field trip request from Erika White, girl's volleyball booster club president, to travel to Torrey Pines on October 15-16, 2010 for a tournament. Twelve athletes and two chaperones will travel by automobile and will stay at the Double Tree Inn. One day of school will be missed. There is no cost to the District.
2. Approve field trip request from Erika White, girl's volleyball booster club president to travel to Santa Barbara on October 29-30, 2010 for a tournament. Twelve athletes and two chaperones will travel via automobile and will stay at the Best Western Hotel. One day of school will be missed. There is no cost to the District.
3. Approve Facility Use Agreement between the Manhattan Beach Unified School District and the Regents of the University of California, UC Irvine Extension, from October 11, 2010, through May 9, 2011, to offer GATE Certificate classes for teachers.
4. Ratify District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Megan MacLeod MPT, for Physical Therapy services. Contract is necessary as per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$8,175.00. This is within the adopted budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11802-5110-0000052.
5. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Forest Heights Lodge. Contract is necessary per a change in services mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$24,429.34. This is an increase of \$10,373.74 and is within the adopted budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School

Services account, #01.0-65000.0-57500-11802-5110-0000052.

6. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with The H.E.L.P. Group, Inc., operating as Pacific Schools, Summit View Westside, Village Glen School, and Village Glen Westside. Amendment is necessary to include language approved by SW SELPA pertaining to Section 24 class size applicable only to The H.E.L.P. Group, Inc., and to include a change in placement, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$253,291.00. This is an increase of \$48,288.88, and is within the adopted budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5110-0000053.
7. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Personal Coaching Systems. Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$47,059.50. This is an increase of \$24,209.40 and is within the adopted budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5110-0000053.
8. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Albert K.K. Chun, O.D., F.C.O.V.D., to provide vision therapy, as mandated by Individualized Education Plan (IEP), for the period July 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$300.00. Funds to be paid from Special Education account, #01.0-65000.0-50010-31400-5850-0000113.
9. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Heather Clare, M.A., OTR/L, Occupational Therapist, to provide Occupational Therapy services, for the period July 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$29,540.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-11905-5850-0000113.
10. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Green Door Learning, L.L.C., as mandated by Compromise and Release Agreement finalized on August 2, 2010, to provide educational consultant services, for the period August 2, 2010, through September 30, 2010. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$3,150.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-31100-5850-0000113.
11. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Susan H. Norwell, M.A., to provide educational consultant services, as mandated by Individualized Education Plan (IEP), for the period July 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$7,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-31100-5850-0000113.
12. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with UCLA Behavior Health Services, to provide educational consultant and assessment services, for the period July 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$400.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-

31200-5850-0000113.

13. Ratify the Agreement between Manhattan Beach Unified School District and Administrative Services Cooperative, Inc., for the provision of home to school transportation services, from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$245,000.00. This item is within the adopted budget for transportation. Funds to be paid from Transportation of Pupil account, #01.0-65000.0-57500-36000-5812-0000000.
14. Ratify the addendum to the Agreement between Manhattan Beach Unified School District and Durham School Services, for the provision of home to school transportation services, from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$285,000.00. This item is within the adopted budget for transportation. Funds to be paid from Transportation of Pupil account, #01.0-65000.0-57500-36000-5812-0000000.
15. Ratify the Agreement between Manhattan Beach Unified School District and Pawar Transportation, L.L.C., for the provision of home to school transportation services, from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$70,000.00. This item is within the adopted budget for transportation. Funds to be paid from Transportation of Pupil account, #01.0-65000.0-57500-36000-5812-0000000.
16. Ratify Independent Contractor Agreement for 2010/11 school year between the Manhattan Beach Unified School District, the Manhattan Beach Athletic Foundation, and Coleby Lombardo and Vin' Ash Coaching, to provide drug testing services at Mira Costa High School, for the period July 1, 2010, through June 30, 2011. Fees associated with the provision of the service to be collected by Manhattan Beach Athletic Foundation. There is no cost to District.

### **Personnel**

17. Ratify employment of classified personnel at effective dates listed:
  - Baldwin, Donna, Staff Secretary, Perm., Food Services, 87.5% time, Range 19, Step 3, effective 09/14/10 (Replacement)
  - Finnerty, Sean, Campus Security Staff, Perm., MCHS, 75% time, Range 9, Step 2, effective 09/01/10 (Replacement)
  - Siegemund-Broka, Barbara, Library Media Specialist, Perm., Pennekamp, 90% time, Range 16, Step 6, effective 09/15/10 (Replacement)
18. Approve resignation of classified personnel at effective dates listed:
  - Long, Holly, EDP Site Supervisor, Pennekamp, effective 10/08/10
  - Plata, Georgina, Computer Lab Specialist, Meadows, effective 09/30/10
  - Woods, Pamela, EDP Assistant, Pacific, effective 10/04/10
19. Ratify termination of employee #0539, effective 09/16/10.
20. Ratify leave of absence for classified employees at effective dates as listed:

21. Ratify change of status of Esslinger, Kimerly, Special Ed. I.A., Perm., 50% time, to 53.12% time, effective 09/16/10 (IEP)
22. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:

Aglizzo, Jennifer, effective 09/08/10  
Ehrhard, Danielle, effective 09/13/10  
Hartnell, Seth, effective 09/01/10  
Parsons, Ryan, effective 09/08/10

23. Ratify change in status for certificated staff as follows:

Glassman, Angela (PAC), from Temp. to Perm. (39-month rule), eff. 8/31/10  
Hands, Grisel (MCHS), from 80% to 100% eff. 9/14/10  
Ibrahim, Christina (PAC), from Temp. to Prob. 2, eff. 8/31/10  
Mushet, Jacqueline (GV), from Temp. to Prob. 2, eff. 8/31/10  
Schell-Richardson, Elizabeth (MBMS), change from 66.44% to 70%, eff. 8/31/10  
Smith, Juliet (PK), from Col.4, Step 8, to Col. 5, Step 8, eff. 8/31/10  
Sybesma, Samuel (MCHS), from 80% to 100% eff. 9/14/10  
Windes, Tracey (PK), from Temp. to Prob. 2, eff. 8/31/10  
Witlin, Cailin (PAC), from Temp. to Prob. 2, eff. 8/31/10  
Vanick, Cheryl (ME), from Temp. to Prob. 2, eff. 8/31/10

24. Ratify leave of absence for Michelle Moreno (PK), per MBUTA Contract Article #11.9, #11.10, #11.18 from 8/31/10 through 10/12/10 (revised).

### **Business**

25. Accept Williams Quarterly Report.

#### **Public and Staff Submitted Items**

None.

#### **Board Bylaw and Exhibit 9270, Conflict of Interest**

Mrs. Howorth moved to adopt Board Bylaw and accept Exhibit 9270, Conflict of Interest. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

#### **Administrative Regulation 36126.2, Bomb Threats**

This Administrative Regulation was received by the Board.

#### **Board Policy 1150, Commendations and Awards and Deletion of Administrative Regulation 1150**

Mrs. Howorth moved to adopt Board Policy and delete Administrative Regulation 1150, Commendations and Awards. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

#### **Board Policy and Administrative Regulation 1250, Visitors/Outsiders**

Mrs. Howorth moved to adopt Board Policy and review Administrative Regulation 5145.8, Refusal to Harm or Destroy Animals. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

#### **Board Policy 3555, Nutrition Program Compliance**

Mrs. Howorth moved to adopt Board Policy 3555, Nutrition Program Compliance. This motion was seconded by Mrs. Bordokas and

unanimously approved by the Board.

**Board Policy and  
Administrative Regulation  
6158, Independent Study**

Mrs. Howorth moved to adopt Board Policy and review Administrative Regulation 6158, Independent Study. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

**Jim Sepanek Appointment to  
Bond Oversight Committee**

Mrs. Howorth moved approval of the appointment of Jim Sepanek to fill the vacant position on the Bond Oversight Committee. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

**Approval of Minutes**

Mr. Fournell moved approval of the minutes of the regular Board meeting of September 15, 2010, seconded by Mrs. Howorth and unanimously approved by the Board.

**Superintendent/Cabinet  
Report**

**Physical Education Testing**

Carolyn Seaton reviewed key physical fitness data. She said that over 98% of MBUSD students were tested in grades 5, 7 and 9. This data has been submitted to the state and an official report will come from the state. Some of the preliminary data that reported:

- Over 92% of MBUSD students met five or more of the six standards.
  - 94% of grade 5
  - 91% of grade 7
  - 93% of grade 9

Mrs. Seaton said this is a great number, and reflects the premium on healthy living in our community and the District continues to work on helping all students lead healthy lives.

**Beach Cities Health District**

Dr. Matthews began his comments by discussing the recent announcement that Beach Cities Health District was awarded the Vitality City designation. The purpose of the Vitality City program is to transform the beach cities of Hermosa Beach, Redondo Beach and Manhattan Beach into a Vitality City – a city of strength, energy, and vigor where leaders and citizens are committed to increasing vitality.

The stated goals of the program are to:

- Lower Health Care Costs
- Higher Quality of Life
- Gain National Recognition and Positive Media
- Increase civic involvement in prevention activities
- Increase workforce productivity and attract high quality employees

The Vitality City is based in part of the tenets of “Blue Zones” ([www.bluezones.com](http://www.bluezones.com)), which includes a reference to the Power Nine. These are ways to live better, healthier and longer. The Power Nine summarized include:

- Keep Moving
- Find Purpose
- Slow Down
- Stop Eating at 80% Full

- Dine on Plants
- Drink Red Wine in Moderation
- Join a Group
- Feed Your Soul
- Love Your Tribe

#### Manhattan Beach Chamber of Commerce

Dr. Matthews then thanked the Manhattan Beach Chamber of Commerce for the first MBUSD Employee Appreciation Picnic. Teachers will participate in a staff development day on October 11, then after work, all employees are invited to a great afternoon of food, fun and collegiality. We look forward to the event, and the District is most appreciative of the efforts of our business community.

#### State Budget Update

Dr. Matthews then summarized the still-murky-but-actually-moving-forward California Budget Process. As of the Board meeting, he stated the following about the state budget:

- The Big 5 (Big 7) developed a budget proposal that could be acceptable to both parties and the governor.
- The proposal is being discussed today in Sacramento, and leaders are hoping for a vote tomorrow.
- There are many unknowns in the budget
- Some things that might be included:
  - An increase in the revenue limit, followed by a recommended reduction later in the year. This will create a great deal of confusion, and will need to be closely analyzed before we can determine the impact.
  - Planned sale of state properties.
  - Planned increase of state revenues
  - Planned increase in federal funding.
  - All three of these planned increases to revenue are suspect, and although they will show a balanced budget for 2010-11, may actually result in greater deficits in the years to come.
- Here in MBUSD, we planned for a continuation of the reduction to our revenue limit. This amounted to a significant reduction last year, and we planned for it this year as well.
- As soon as the budget is passed, county and School Services experts will delve into it and describe the impact that it will have on school districts
- We will come back to the Board once that analysis is complete with an analysis of the impact on MBUSD
- At this point, we remain pleased with the direction the Board has taken, and believe that our budget is appropriate. More information will come later.

#### Public Comments

None.

**Items Recommended for  
Future Board Discussion**

Mr. Fournell asked to have a discussion on teaching students cyber-citizenship.

**Adjournment**

Miss Goldenberg moved to adjourn at 7:32 p.m., seconded by Miss Bloodgood and unanimously approved by the Board.

---

BILL FOURNELL, CLERK  
Board of Trustees

---

MICHAEL D. MATTHEWS, Ed.D.  
Superintendent of Schools