

INTERDISTRICT ATTENDANCE (TRANSFER) PERMITS

Manhattan Beach Unified School District accepts Interdistrict Attendance Permit requests for all grade levels. Our Board Policy specifies that the first day we are able to accept the requests each year is June 1, for the following school year.

Interdistrict Attendance Permit requests begin with the district of residence. Once the student's district of residence approves the release of their student, the form from the district of residence may be submitted to Manhattan Beach Unified. Permit requests for grades 9-12 (high school) should be submitted directly to Mira Costa High School, 1401 Artesia Blvd., Manhattan Beach, CA. Permit requests for grades K-8 are submitted to the Student Services department at the District Office, 325 South Peck Avenue, Manhattan Beach, CA.

Permits are approved, when space is available at the grade level and in the program requested, on a first-come, first-served basis. As an example, if there are 3 openings in second grade, the first three permit requests received for second grade would be approved. Students in grades K-5 will be placed at the elementary school which happens to have space available. A GPA of 2.5 or higher, and a good behavior history, is required for middle school and high school students to be accepted on permit.

Parents and students will be notified about the approval or denial of their request during the first week of September. Questions should be directed to Students Services at (310) 318-7345, Ext. 5912.

If a permit is granted, it must then be renewed annually. Every effort will be made to renew permits for students already in attendance at a school in MBUSD; however, it should be noted that a permit may be revoked at any time should behavior or academic performance (a GPA under 2.0) become an issue; and residents of Manhattan Beach must always take priority over students residing outside the district.