

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
January 19, 2011

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, January 19, 2011, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Bill Fournell, President
Ellen Rosenberg, Vice President
Penny Bordokas, Clerk
Amy Howorth, Member
Ida VanderPoorte, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member
Emily Goldenberg, Student Board Member

District Personnel

Steve Romines, Carolyn Seaton, Ellyn Schneider, Kathy Hall,
Nancy Bogart, and staff

Call to Order

Mr. Fournell called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Section 54956.9) California School Boards Association et al. v. Schwarzenegger et al., Court of Appeal, Second Appellate District, Case No. B228680.
4. Conference with Legal Counsel - Anticipated Litigation, significant Exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. Three potential cases.

Open Session Reconvened

Open session was reconvened at 6:30 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Bill von Behren.

**Report of Action Taken During
Closed Session**

No action was reported.

Approval of Agenda

Ms. VanderPoorte moved approval of the agenda as presented. This motion was seconded by Mrs. Rosenberg, and unanimously approved by the Board.

Public Comment

None.

Moment of Silence

Mr. Fournell requested a moment of silence for Dr. Annette Dahlman and stated that she passed away in her home on January 9, at the age of 81. She had been a lifelong educator. Dr. Dahlman's focus was special education with an emphasis on Autism. In her tenure at Manhattan Beach Unified School District, she began our first special education program for preschool children. For the last six years, Dr. Dahlman worked for our SELPA where she developed the Autism training protocol for the SELPA. Her knowledge, dedication and innovation will be missed.

Public Hearing on Waiver Request for School Accountability Report Card (SARC)

A Public Hearing on the Waiver Request for School Accountability Report Card (SARC) was held, because MBUSD will not receive data to prepare SARCs due to budget and staffing reductions at the California Department of Education. The CDE is allowing a 60-day waiver to give school districts more time to complete SARCs. There was no one who wished to address the Board on this topic.

Sunshining of MBUTA Proposed Reopeners for the 2009-2012 Master Contract

Manhattan Beach Unified School District's proposed reopeners for the 2009-2012 MBUTA Master Agreement, was sunshined. The District proposed to add, modify or delete language in the following areas:

- Article 9 – Evaluation Procedures
- Article 16 – Salary
- Article 17 – Health and Welfare Benefits

Dr. Matthews stated, "The District, as required by law, sunshines the articles that will be opening in the 2010-11 negotiations process. He said that like MBUTA, the District is opening Article 16 (Salary) and Article 17 (Health and Welfare Benefits). The District also has the option to open one additional article, and the District is selecting Article 9 – Evaluation Procedures.

MBUSD's teacher evaluation process has been unchanged for many years, but there have been many new developments in recent years regarding teacher evaluation. Having an effective teacher evaluation system not only promotes quality teaching, it promotes professional learning. The District wants to work with MBUTA to examine teacher evaluation techniques that will provide meaningful feedback to our teachers.

There are many ideas being discussed regarding teacher evaluation:

- The California Standards for the Teaching Profession (CSTPs)

- National Board for Professional Teaching Standards
- Peer Evaluation/ Peer Assistance and Review
- The Use of Student Achievement Data
- The Use of Student Feedback

It is the District's hope that we can meet with MBUTA, not at the negotiations table, but in a collaborative learning environment, where we can explore research and examine best practices in teacher evaluation across the nation. We are aware that learning like this does not happen overnight, and that it will take hard work to see what research and what best practices will work in our district. We believe that our work together can bring about results that will benefit all of our teachers and certificated employees."

Recognition

Mr. Steve Meisenholder of the Manhattan Beach Historical Society presented a check in the amount of \$4,600, to the libraries of the Manhattan Beach Unified School District in support of the teaching of history and social studies.

Board Member Announcements

Board members shared announcements of interest.

Student Board Member Report

Sierra Bloodgood and Emily Goldenberg, student Board members, discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

Professional Development Update

At the November 3, 2010 Board meeting, the Board approved teachers being paid for participation in up to two full days (12) hours of professional development training at each teacher's professional daily rate. Mrs. Seaton provided the Board with an overview of the process to develop these sessions and a list of all of the professional development activities that are available to teachers. Mrs. Seaton explained that teachers could be reimbursed for up to twelve hours of staff development or could apply the hours to professional growth on the salary schedule. She said American Martyrs and Hermosa Beach had also been invited to attend these sessions and, that PTA contacted her to see if Mrs. Schneider could offer her staff development presentation to parents. Mrs. Seaton thanked Karina Gerger, Teacher on Special Assignment, for her hard work on this project.

Mira Costa High School Athletic Facilities Master Plan

Ms. VanderPoorte moved approval of the recommendation regarding relocation of the four tennis courts. This motion was seconded by Mrs. Bordokas. Board members discussed this and allowed public comment.

Mr. Bill von Behren addressed the Board regarding the tennis courts and felt the location of the tennis courts would not have been recommended on Option A had the committee known additional funds were available. He pointed out other possible options. Regarding the proposed committee, he felt it was a great idea, but felt the description of the purpose of the committee stated in the agenda, was too restrictive.

Mr. Andrew Hunter urged the Board to reconsider moving the tennis courts at this time. He felt there was a lack of information regarding the cost and whether it was the most viable option.

Board members asked Mr. Gary Wayland for a cost estimate on moving the tennis courts. He cited between \$360,000, to \$700,000, for six new tennis courts. There was a discussion regarding the time it would take to complete the project.

Mr. Fournell called for a vote on the motion on the table. Board members voted unanimously to proceed with the plans for moving four tennis courts and sending those plans to the Department of State Architecture for approval. Mr. Fournell said that passing this motion would assure that the tennis courts would be ready for the 2011-2012 school year.

Mrs. Howorth moved approval of the formation of a Board committee to work on recommendations for the Mira Costa Athletic Facilities Master Plan. This motion was seconded by Ms. VanderPoorte. Ms. VanderPoorte stated that the committee members, as in past Board committees, must be approved by the Board of Trustees, and added that there should be at least one District representative who is a voting member of the Committee. Mrs. Rosenberg and Mrs. Bordokas agreed to assist the Superintendent in developing an application and in providing guidelines for the committee. The motion to form the committee, with the amendments to have committee members approved by the Board of Trustees and to add a District representative as voting member, was unanimously approved by the Board. Dr. Matthews said this information would be brought back to the Board at the February 2, 2011, Board meeting.

**Tentative Agreement
between MBUSD and
CSEA, Chapter 126,
regarding Catastrophic Sick
Leave**

Mrs. Hall explained that the option for the use of catastrophic sick leave had been in teacher's contract but not part of classified contract. She explained how employees could donate sick leave for this purpose and then a panel would review employee applications for use of catastrophic, which is given in blocks of 80 hours at a time. Ms. VanderPoorte moved approval of including the option to use catastrophic sick leave in the CSEA contract. This motion was seconded by Mrs. Howorth and unanimously approved by the Board.

Mr. Fournell called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item. Mrs. Bordokas asked to pull Item E.5. Mrs. VanderPoorte asked to pull Items E.27 and E.28. Mrs. Howorth moved approval of the remainder of the Consent Calendar, seconded by Ms. VanderPoorte. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Approve CSBA's Agenda Online services for one year, in the amount of \$3,000.00, to be paid from acct. # 01.0-00000.0-00000-71100-4340-0000011.
2. Approve Waiver Request for School Accountability Report Card (SARC), seeking a 60-day extension from the statutorily-required posting date of February 1, 2011.
3. Approve Part Two of the Consolidated Application (ConApp) for funding Categorical Aid Programs, which reflect the District's state and federal entitlements for this year and any carryover.
4. Approve Mira Costa High School field trip request for the girls' water polo team to travel to San Diego, California to participate in the America's Finest City Invitational on January 21 – 22, 2011. Fourteen female athletes, two female chaperones and one male chaperone will travel via automobile and will stay at the Coronado Island Marriott. No school will be missed.
6. Approve Mira Costa High School field trip request for the Cheerleading Team to participate in the Cheerleading National Championship in Orlando, Florida, on February 11 – 14, 2011. Fifteen female students and two female chaperones will travel via airline and will stay at the All Star Resort in Lake Buena Vista, Florida. Two days of school will be missed.
7. Approve Consultant Agreement with Nancy Moore-LACOE to provide professional development sessions in the area of Excel and building a website. Total cost of \$1,200.00, will be charged to acct. #01.0 40350.0 11100 100000 5850 112, Title II, Improving Teacher Quality.
8. Approve Consultant Agreement with Kim Thoman, Professional Development Consultant, to provide five professional development sessions covering three topics offered to MBUSD certificated personnel. Total cost of \$9,333.00, will be charged to acct. #01.0 40350.0 11100 100000 5850 112, Title II, Improving Teacher Quality.
9. Approve Consultant Agreement with David Ghoogasian, Professional Development Consultant, to provide three two-hour professional development sessions on Brain-Based research. Total cost of \$3,400.00, will be charged to acct. #01.0 40350.0 11100 100000 5850 112, Title II, Improving Teacher Quality.
10. Approve Consultant Agreement with Daniel Esquerra, Mathematics Department Chair and Professional Development Consultant, Whittier Union High School District, to provide professional development in the areas of common assessment development and post assessment analysis. Total cost of \$4,000.00, will be charged to acct. #01.0 40350.0 11100 100000 5850 112, Title II, Improving Teacher Quality.

11. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with Maxim Healthcare Services, Inc. Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$32,360.00. This is an increase of \$8,360.00, and is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11801-5110-0000051.
12. Ratify District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Heartspring, Inc. Contract is necessary to provide services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from December 13, 2010, through June 30, 2011. Amount not-to-exceed \$139,503.00. This is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11802-5110-0000051.
13. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Janice H. Carter-Lourensz, M.D., M.P.H., FAAP, Inc., to provide educational consultation services, as mandated by Individualized Education Plan (IEP), for the period December 16, 2010, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not-to-exceed \$4,000.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-31200-5850-0000051.
14. Ratify amendment to Student Services Special Employment Agreement for 2010/11 fiscal year with Amy Jamba, M.S., Board Certified Behavior Analyst (B.C.B.A.), to provide additional staff training funded through ARRA, for the period July 1, 2010, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not to-exceed \$75,075.00. This is an increase of \$2,925.00. Funds to be paid from Special Education account, #01.0-33130.0-57500-21000-5890-0000113.
15. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Edward Mendez to provide language translation services, as mandated by Individualized Education Plan (IEP), for the period January 3, 2011, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not-to-exceed \$600.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-31200-5850-0000113.
16. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Lisa M. O'Malley, M.Ed., CAGS, School Psychologist to provide educational consultation services, as mandated by Individualized Education Plan (IEP), for the period December 1, 2010, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not-to-exceed \$1,740.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-31200-5850-0000051.

Personnel

17. Ratify employment of classified personnel at effective dates listed:

Gaines, Marlene, I.B.I., Perm., Pacific, 81.25% time, Range 17, Step 2 , effective 01/03/11 (IEP)

Morales, Isabelle, Health Care Specialist, Perm., Grand View, 81.25% time, Range 15, Step 2 , effective 01/03/11 (Replacement/Change in IEP status)

Rosario, Gena, EDP Site Supervisor, Perm., Pennekamp, 100% time, Group 5, Step 8, effective 01/03/11 (Replacement)

18. Ratify leave of absence for classified employees at effective dates as listed:

Adams, Michele, I.B.I., Preschool, (Contract article 6) effective 12/01/10 – 01/18/11

Ojeda, Malisa, I.B.I., Preschool, (Contract article 6.5) effective 11/12/10 – 02/08/11
Rice, Robin, Satellite Kitchen Operator I, Preschool, (Contract article 6) effective 11/25/10 – 12/31/10

Whetham, Marsha, Satellite Kitchen Operator II, MBMS, (Contract article 6) effective 12/01/10 – 01/16/11

19. Ratify change of status of classified personnel at effective dates listed:

Burkhead, Evelia, EDP/Preschool Assistant, Perm., 50% time and Food Service Assistant 1, Perm., 46.88% time to EDP/Preschool Assistant 100% time, effective 11/29/10 (Replacement)

Salceda, Leticia, Office Specialist, Perm., Preschool 50% time to Office Specialist, Perm., Grand View, 87.5% time, effective 01/03/11 (Replacement)

20. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:

Dacanay, Peter, effective 12/14/10
Easley, Rozetta, effective 12/16/10
Johnson, Janet, effective 12/08/10
Kojima, Chloe, effective 12/09/10
Krikelas, Diana, effective 01/03/11
Mendoza, Leesly, effective 12/14/10

21. Ratify employment of certificated staff as follows:

May, Ellerbe (MBMS), TEMP, 100%, Col. 4, Step 2, eff. 12/13/10
Wagner, Kathleen (DO), TEMP, 70.9%, Col. 5, Step 15, eff. 1/4/11

22. Approve employment of Whitlock, Jessica (MCHS), TEMP, 100%, Col. 4, Step 3, eff. 01/20/11.

23. Ratify change in status for Witlen, Cailin (PAC), change from Col. 4, Step 4, to Col. 5, Step 4, eff. 12/1/10.

24. Ratify leave of absence per MBUTA Contract Article #11.9, #11.10, #11.18 for Giambra, Doris (MBMS) from 1/7/11 to 1/15/11.

25. Accept resignation of Sabol, Amy (MBMS) Col. 5, Step 8, eff. 12/1/10.

26. Deceased: Bertacchi, Janice, EDP/Preschool Assistant, Meadows, 12/13/10.

Business

29. Approve three-year contract with the accounting firm of Vavrinek, Trine, Day & Co., LLP, as the District's external auditor for 2010-2011, 2011-2012, and 2012-2013.
30. Approve K-3 class size reduction program application and certify that the information on the application is true and correct.
31. Ratify purchase orders to date.
32. Approve increase in Internal Revenue Service mileage rate from 50 cents to 51 cents per mile.
33. Approve Williams Uniform Complaint Quarterly Report Summary.
34. Reject claim for damages from Dean and Stacey Jelmini, on behalf of a minor.
35. Accept Developer Fee report for the month of November 2010.

Mrs. Howorth moved approval of Item E.5., seconded by Ms. VanderPoorte. Mrs. Bordokas asked about fingerprints and TB testing for field trip chaperones, which Mrs. Hall explained. Mr. Fournell called for the question, and Board members voted unanimously to:

5. Approve Mira Costa High School field trip request for 40 students from 10th – 12th grades to travel to Chicago, Illinois, to participate in the University of Chicago Model U.N. conference on January 31 – February 6, 2011. Three male chaperones and two female chaperones will travel with the students via airline and will stay at the Palmer House Hilton. Five days of school will be missed.

Mrs. Howorth moved approval of Item E.27, seconded by Ms. VanderPoorte. Ms. VanderPoorte requested the name of the District on the title page of the GOB audit report be corrected. Mr. Fournell called for the question, and Board members voted unanimously to:

27. Approve 2009-2010, independent audit report for General Obligation Bonds completed by Vavrinek, Trine, Day & Co., LLP.

Ms. VanderPoorte moved approval of Item E.28., seconded by Mrs. Howorth. Ms. VanderPoorte complimented the Dr. Romines and the accounting staff for having no exceptions in the audit report. Mr. Fournell called for the question, and Board members voted unanimously to:

28. Approve 2009-2010, independent audit report completed by Vavrinek, Trine, Day & Co., LLP.

Public and Staff Submitted Items

None.

Process to Fill a Vacancy on the Board of Trustees

Since Mrs. Howorth submitted her papers to run for a seat on Manhattan Beach City Council, Dr. Matthews explained how the vacancy on the District's Board would be handled. The candidate application process was discussed, as was the timeline. Dr. Matthews will bring both a potential timeline and a draft application for approval, to the next Board meeting.

Approval of Minutes

Ms. VanderPoorte moved approval of the following minutes, seconded by Mrs. Bordokas and unanimously approved by the Board:

Organizational Board Meeting, December 8, 2010
Regular Board Meeting, December 8, 2010
Special Board Meeting, December 15, 2010

Superintendent/Cabinet Report

Agenda Online

Per the Board's direction, we are moving ahead with Agenda Online, and are hopeful that this will make our agendas more accessible to the public, be more detailed in terms of background material available online, and more ecologically responsible. Board training is scheduled for 4:30 p.m., prior to the closed session on February 2nd.

Board Budget Workshop

The Board has agreed to a budget workshop on Monday, January 24th at 5:30 p.m. Our new Governor made his budget proposal on January 10th. Dr. Romines, several key parents, teachers and I heard experts from School Services speak about their interpretation of the Governor's budget. While funding will dip only slightly if the extension of taxes on the June ballot passes, we stand to lose millions of dollars if the ballot measure does not pass. While the Board has been planning for bleaker days in the future, we have to examine the numbers closely.

The Board workshop on Monday will be our first chance to share with the Board and the public what that worst-case scenario will look like, and the Board can begin making plans for a budget to address that. The Board reserved \$1 million of the federal jobs funds for this type of scenario. We look forward to sharing those numbers with you and to begin examining what we must do in this budget process to best meet the needs of our students and to continue our responsible budgeting practices.

Technology

Our technology committee meets again on January 31st. Over the long weekend, IT Director Eric Sangalang led an effort to switch our Internet from a 12 mbps pipeline to a 100 mbps pipeline. When employees and students returned to school on Tuesday, they found the new pipeline up and running. We are still gaining feedback on how it is working, but we are proud of a rather flawless switch to the new system.

Board Appreciation

The California School Boards Association (CSBA) is celebrating School Board Appreciation Month in January. I wanted to use that declaration as an opportunity to thank and recognize our own Board of Trustees.

There has never been a more challenging time to be a leader in public education than right now. In California's State Constitution, it is clear that education is the number one priority for our State. It is the responsibility to the Board of Trustees to make incredibly difficult

decisions and set priorities that give our outstanding employees the support and structure they need to maximize the educational opportunities for the students of Manhattan Beach.

On behalf of the employees, I thank you for your hard work, strong leadership and dedication to making Manhattan Beach one of the finest school districts in the nation. Thanks to you, our priorities have focused on the students, we continue to improve our facilities and our infrastructure, and we are looking forward to even greater improvement ahead. I am honored to work with our Board of Trustees, and I look forward to the work that can lead to even greater achievement for our students.

Public Comments

Principal John Jackson announced that Denise Haslop, teacher at Manhattan Beach Middle School, was sworn in as citizen of the United States today. Members of the Board and staff offered congratulations to Ms. Haslop.

Items Recommended for Future Board Discussion

None.

Adjournment

Miss Bloodgood moved to adjourn at 8:15 p.m., seconded by Miss Goldenberg and unanimously approved by the Board.

PENNY BORDOKAS, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools