

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
December 8, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, December 8, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Bill Fournell, President
Ellen Rosenberg, Vice President
Penny Bordokas, Clerk
Amy Howorth, Member
Ida VanderPoorte, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member
Emily Goldenberg, Student Board Member

District Personnel

Ellyn Schneider, Steve Romines, Kathy Hall, Nancy Bogart, and staff

Call to Order

Mr. Fournell called the meeting to order at 4:00 p.m., and recessed to closed session to discuss:

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with Legal Counsel - Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Case no. 2010110558.

Open Session Reconvened

Open session was reconvened at 5:00 p.m., and recessed to the Organizational Board meeting.

**Regular Board Meeting
Reconvened**

The regular Board meeting was reconvened at 5:22 p.m.

**Report of Action Taken During
Closed Session**

No action was reported.

Approval of Agenda

Ms. VanderPoorte moved approval of the agenda as presented. This motion was seconded by Mrs. Howorth, and unanimously approved by the Board.

Public Comment

None.

**Sunshining of MBUTA
Proposed Reopeners for the
2009-2012 Master Contract**

The Manhattan Beach Unified Teachers Association (MBUTA) proposed reopeners for the 2009-2012 Master Contract was sunshined. Manhattan Beach Unified Teachers Association proposed to add, modify or delete language in the following areas:

Education Jobs Fund Program Funding
Article 16 – Salary
Appendix D – Extra Duty Stipends

November Spotlight

The November Spotlight was on Carole Hoesterey, Learning Center teacher at Pacific Elementary School.

December Spotlight

The December Spotlight was on Deborah Kinzer, 4th Grade teacher at Grand View Elementary School.

Recognition

Mrs. Schneider recognized Danny Ramos and Charles McQuitty, seniors at Mira Costa High School, who earned Eagle Scout in the Boy Scouts of America.

Vitality City Presentation

Joel Spoonheim, Director of the Vitality City Initiative, and Dr. Lisa Santora, Chief Medical Officer at Beach Cities Health District, were present to inform the Board about the purpose of Vitality City and the National launch on December 9.

Mr. Spoonheim provided a presentation on Vitality City and discussed the purpose of this venture. He requested that elected officials serve on the Advisory Board and identify a liaison at staff level, who will serve on the leadership team.

**Board Member
Announcements**

Board members shared announcements of interest.

**Student Board Member
Report**

Emily Goldenberg discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

**Single Plans for Student
Achievement**

Mrs. Seaton thanked the Board for reviewing the plans. She and principals responded to questions from the Board. Mrs. Seaton thanked Charlene Lawrence for her work in generating these schools plans. After discussing with school principals, Mrs. Rosenberg moved approval of the Single Plans for Student Achievement, seconded by Mrs. Bordokas and unanimously approved by the Board.

**2010-11 First Interim
Budget Report**

Dr. Romines reviewed the first interim budget report and responded to questions from the Board. The Board requested a budget workshop after first Board meeting in January. There was a discussion regarding the beginning fund balance and whether one-time funds should be included. Ms. VanderPoorte felt the Board should review the first interim report again before approving the document. The Board agreed to approve the first

interim budget report, with the amendments to remove any 2010-2011, one-time funds from the 2010-2011 beginning fund balance. Ms. VanderPoorte moved approval of the 2010-11 First Interim Budget Report, seconded by Mrs. Bordokas and unanimously approved by the Board. Dr. Matthews said he would review and that he might need to call another Board meeting because the deadline for approval is before the 15th of January.

**Interquest Detection
Canines Classroom Visits**

Mrs. Schneider introduced Dr. Rocky Wilson, Chairman of the Substance Abuse Task Force. He talked about the purpose of the task force and current programs. He discussed the Interquest Canine Program and said the dogs detect all illicit drugs, gunpowder, alcohol, and prescription drugs. Interquest serves 120 school districts in California and Mira Costa is only one of two schools that do not use in-class detection. Student Nicky Neal, who participates on the Task Force, felt the dogs would discourage students from bringing drugs to school. Student Board members asked questions, which Dr. Wilson explained. Dr. Matthews and Dr. Wilson responded to questions from the Board.

Ms. VanderPoorte moved to approve canine visits to the classroom by Interquest Detection. This motion was seconded by Mrs. Howorth and unanimously approved by the Board.

Mr. Fournell called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and Mrs. Bordokas asked to pull Item E.13. Mrs. Howorth moved approval of the remainder of the Consent Calendar, seconded by Mrs. Bordokas. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Ratify District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with JBA Institute. Contract is necessary to renew services as mandated by Individualized Education Plan (IEP), and as per Final Settlement Agreement and Release OAH Case No. N2010090275. The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$83,780.00. This is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic Agency Services account, #01.0-65000.0-57500-11802-5110-0000052.
2. Approve Student Services Special Employment Agreement for 2010/11 fiscal year with Wendy Cheng, M.S., Board Certified Behavior Analyst (B.C.B.A.), to provide behavior analysis and consultant services from January 3, 2011, through June 30, 2011. Amount not to exceed \$51,030.00. The amount is within the planned first interim budget for services. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113.

Personnel

3. Ratify employment of Gray, Christopher, IBI, Perm., MBMS, 100% time, Range 17, Step 4, effective 11/04/10 (IEP).

4. Approve resignation of classified personnel at effective dates listed:
 - Anderson, Danielle, IBI, Pacific, effective 12/03/10
 - Burkhead, Evelia, Food Service Assistant 1, MCHS, effective 11/26/10

5. Ratify change of status for Escoto, Sheree, EDP Teacher, Perm., Preschool, 77.5% time, to 62.5% time, effective 11/11/10 (Voluntary reduction in hours).

6. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:
 - Acosta, Ericka, effective 11/05/10
 - Hunt, Terri, effective 11/02/10
 - Laurita, Adrienne, effective 11/04/10
 - Lesser, Sara, effective 11/12/10
 - Shope, Barbara, effective 11/04/10
 - Wilson, Yvonne, effective 11/12/10

7. Ratify change in status for certificated staff as follows:
 - Smith, Gary (MCHS), change from Col. 5, Step 26, to Col. 6, Step 26, eff. 11/1/10 (correction)
 - VanderPool, Anne (PK), change from Col. 2, Step 5, to Col. 4, Step 5, eff. 11.1.10

8. Ratify leave of absence for certificated staff per MBUTA Contract Article #11.9, #11.10, #11.18 as follows:
 - Hart, Erynne (PK), from 10/18/10 to 11/29/10
 - Questin, Marjorie (MBMS), 100%, from 11/29/10 to 6/23/11

9. Ratify employment of home teacher at current rate of pay as follows:
 - Gill, Patricia, eff. 11/1/10
 - Schwabe, Chris, eff. 11/29/10 (retired)
 - Wagner, Kathleen, eff. 11/1/10

10. Ratify employment of Cameron Chow as a substitute teacher at current rate of pay eff. 11/29/10.

11. Ratify employment of Natalie Trutanic as a long-term substitute at current rate of pay eff. 11/9/10.

Romines Business

12. Approve proposal from Reliance Communication, Inc., for their School Messenger product, in the estimated amount of \$13,000, to be paid for by a grant that would fund the first year as a pilot program.

Mrs. Howorth moved approval of Item E.13., seconded by Ms. VanderPoorte. Mrs. Bordokas asked about the involvement of Manhattan Beach Property Owners' Association, which Dr. Romines explained. There was a discussion regarding the plaque that was needed. Mr. Fournell called for the question, and Board members voted unanimously to:

13. Approve bids for Mira Costa High School Auditorium lobby improvements – Bid 10-01 and 10-1R.

Public and Staff Submitted Items

None.

Approval of Minutes

Mrs. Rosenberg moved approval of the minutes of the regular Board meeting of November 17, 2010, seconded by Mrs. Howorth and unanimously approved by the Board.

Superintendent/Cabinet Report

Mira Costa Fields Project

Dr. Matthews expressed appreciation for the work done by the Manhattan Beach Athletic Foundation committee on the fields design. He sent an email to the committee stating that the Board was not ready to approve a design at this point. Dr. Matthews said the Board agreed that this was a school district project and the Board must make a decision, based on information obtained by the District. He said Dr. Romines is working on the figures and it is hoped that this information would be ready by the January 19th Board meeting. Dr. Matthews said there may be a need for a workshop, but he would need direction from the Board.

Professional Development

Dr. Matthews said Mrs. Seaton and her staff developed an online survey which was sent to staff. Mrs. Seaton said 253 total responses, or 2/3 of staff, responded. Dr. Matthews said the responses would be used to design a professional development program for January, February and March.

Winter Concerts

Dr. Matthews acknowledged the winter concert performances for the season. He said the talent level was spectacular and expressed pride in the programs.

New Manhattan Beach City Manager

Dr. Matthews said the new city manager, Mr. David Carmany, would begin in January. He hoped Mr. Carmany could come to a Board meeting to be introduced.

Agenda Online

Dr. Matthews explained how CSBA's Agenda *Online* works and said the paper agenda would be eliminated in favor of an online approach. He asked for direction on whether the Board would like to move in that direction. Board members asked for clarification on what equipment would be needed. Dr. Matthews said either a laptop or iPad could be used. Board members asked Dr. Matthews to proceed with the online agenda.

Public Comments

None.

**Items Recommended for
Future Board Discussion**

None.

Adjournment

Miss Goldenberg moved to adjourn at 8:21 p.m., seconded by Miss Bloodgood and unanimously approved by the Board.

PENNY BORDOKAS, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools