

**MINUTES OF THE MEASURE BB OVERSIGHT COMMITTEE
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266
September 13, 2010
7:00 p.m.**

The Members of the Measure BB Bond Oversight Committee held its regularly scheduled meeting on Monday, September 13, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

- Members of the Committee** Ed Lear, George Reppucci, Michael Kling (absent), Tim Lilligren, Kathleen Paralusz, Rachel Vandenberg(absent), Noel Palm, Rod Spackman (absent), Tim Flake, Gary Osterhout, Robert Daviduk, & Kimberly Robinson.
- District Personnel** Steve Romines, Linda Huber
- Board of Trustees** Ida VanderPoorte, Bill Fournell
- Call to Order** The meeting was called to order by Mr. Lear at 7:05 p.m.
- Pledge of Allegiance** The Pledge of Allegiance was led by Mr. Lear.
- Announcements and Communications** No public comments were made.
- Presentation** 1. Presentation By Bernards (Construction Management Services)
- Mr. Jack Hall, Presented status report #2 (September 2010) for the Mira Costa High School Expansion and Modernization project. Mr. Hall reviewed the budget details provided in the report and confirmed that the project is still on budget. Mr. Romines asked that Mr. Hall introduce the members of his team present at this meeting to the committee. Mr. Hall did so.
- Mr. Hall reported that regarding schedule, the project critical upcoming milestones are submission to DSA scheduled for October; project is scheduled to Bid in April. He noted the cost summary report, which now indicates a more detailed breakdown of Construction support services. Mr. Palm asked where costs may go back up, citing estimated \$800 thousand less a couple of months ago. Mr. Hall responded that some examples of changes were clarification of building skins, new roofing indicated for finger buildings, plaster vs. glass, etc. Mr. Lilligren inquired about receiving more detail behind some of the numbers and the schedule. Mr. Hall assured that as the project progresses, there will be additional information available and therefore included on these status reports. Mr. Lear asked the committee if the format of the report was satisfactory. Ms. Robinson, and other committee members agreed that the format was good.
- Mr. Lear asked Mr. Hall about the billed to date number, then redirected to Mr. Romines, inquiring if there is a mechanism available to help us properly evaluate. Mr. Romines offered that he might be able to help with an evaluation tool.

Mr. Palm asked whether or not there is an expectation of the BOC committee to audit these numbers. He expressed that having benchmarks would be good to measure accountability. Mr. Reppucci echoed the importance of tracking expenditures vs. time and ticking off milestones and the spending of funds effectively.

Mr. Hall agreed to develop a cash flow graph to include in the status reports for the construction phases.

2. CALBOC

Mr. Anton Jungerr, Executive Director of California League of Bond Oversight Committees had offered to make a presentation to this committee, but was not able to attend this meeting. Mr. Reppucci suggested that the committee utilize the CALBOC self-assessment exercise. Ms. Robinson agreed and suggested BOC committee members review prior to the next meeting. Mr. Lear will ask Linda to distribute the forms and agendize for the next meeting. Mr. Osterhout recommended accelerate and compare with quarterly report. Mr. Lear agreed and asked that BOC members review the quarterly report for the next meeting.

Committee Business

Mr. Flake briefly reviewed the MBUSD Measure BB Oversight Committee Quarterly Report Dated September 13, 2010. Mr. Lilligren moved to approve the minutes of the July 12, 2010 meeting of the Bond Oversight Committee. Ms. Robinson requested one change, a deletion of item 4 line 14 from the minutes, as it was a misinterpretation her comment. Mr. Lear asked the committee if that was acceptable. The committee agreed to the deletion.

Mr. Lilligren moved to approve the minutes with the change, Ms. Paralusz seconded and the minutes as amended, were unanimously approved by the Bond Oversight Committee.

Mr. Romines introduced Jim Sepanek an 8 year resident of Manhattan Beach who will be a new BOC member pending approval.

Public Comments

Mike Matthews, new MBUSD Superintendant, introduced himself and thanked the BOC for their service. He then introduced Ben Dale, MCHS Principal since July.

Brian McLaughlin spoke representing the Baseball Boosters. Concerned about the athletic fields, proposed moving of the tennis courts and the domino effect of the two projects- Measure BB-Mira Costa High School Modernization and the Manhattan Beach Athletic Foundations project at MCHS.

Brian Lipps echoed similar concern and added that the proposed baseball field appears to be even smaller than the existing inadequate field.

Ms. VanderPoorte suggested that the Baseball Boosters contact Gary Wayland of MBAF, and explained that MBAF (not Measure BB) will find

the funds to move the tennis courts, if approved but approval will happen for these items at the MBUSD School Board level, not this BOC.

Items for Future Meetings

Mr. Lear requested input from Committee members on items for future meetings.

Resolution for Quarterly report
Discussion of CALBOC Self Assessment and compliance with education code.

The next regularly scheduled meeting will be held October 11, 2010.

Adjournment

Mr. Osterhout moved to adjourn the meeting at 8:45 pm, seconded by Robert Daviduk and unanimously approved by the Bond Oversight Committee.