

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
February 2, 2011

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, February 2, 2011, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Bill Fournell, President
Ellen Rosenberg, Vice President
Penny Bordokas, Clerk
Amy Howorth, Member
Ida VanderPoorte, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member
Emily Goldenberg, Student Board Member (Absent)

District Personnel

Steve Romines, Carolyn Seaton, Ellyn Schneider, Kathy Hall,
Nancy Bogart, and staff

Call to Order

Mr. Fournell called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with legal counsel – existing litigation (Subdivision (a) of Section 54956.9) California School Boards Association et al. v. Schwarzenegger et al., Court of Appeal, Second Appellate District, Case No. B228680.
4. Student matters, per Education Code §48912 and Government Code §35146, Student #8401610395.

Open Session Reconvened

Open session was reconvened at 6:30 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by students.

Report of Action Taken During Closed Session

Mr. Fournell reported that student #840061035 was reinstated by a unanimous vote of the Board.

Approval of Agenda

Ms. VanderPoorte moved approval of the agenda, seconded by Mrs. Howorth. The Earth Club presentation was moved forward. Mr. Fournell called for the question, and Board members voted unanimously to approve the agenda as amended.

Earth Club Presentation

The Earth Club at Grand View Elementary School presented their environmental project, "Protect Our Water, Protect Our Future," part of their competition entry in the Disney Planet Challenge. The Club requested to hold a hazardous waste round-up at Grand View School. Dr. Matthews asked them to put their request in writing and give it to Dr. Romines.

Teacher Spotlight

The MBUTA Teacher Spotlight was on Duke Winsler, teacher at Manhattan Beach Middle School.

Public Comment

None.

Recognition

Mr. Steve Meisenholder of the Manhattan Beach Historical Society presented a check in the amount of \$4,600, to the libraries of the Manhattan Beach Unified School District in support of the teaching of history and social studies.

Board Member Announcements

Board members shared announcements of interest.

Student Board Member Report

Sierra Bloodgood, student Board member, discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

Follow-up on Budget Workshop

Dr. Matthews provided a history of the District's budget planning process. There was a discussion regarding dates of upcoming Board meetings. Dr. Matthews said enrollment projections would be on the March 16 meeting, and March 16 is the Second Interim report, as of January 31. A special study session will be held in March.

Dr. Matthews reviewed the 2011-12 budget development calendar. Information gathered from the budget workshop was presented. He said the District may be responsible for all Department of Mental Health costs, and has budgeted \$500,000 to pay for these services for the remainder of the year, if necessary. He reviewed all the staff cuts that have been made since 2002, and the possible reductions for 2011-12, saying there may not be a need to make budget cuts.

Rachel Thomas Wilson spoke on behalf of the District's teachers regarding possible layoffs and lack of raises in recent years.

Mira Costa High School Athletic Facilities Committee Goals and Membership Application

Mrs. Rosenberg said she and Mrs. Bordokas, as a sub-committee of the Board, developed the application and goals for the Mira Costa High School Athletic Facilities Committee. Dr. Matthews reviewed the goals, and Ms. VanderPoorte suggested a change in the language for #3, to be more in line with the Bond Oversight

Committee application. There was a suggestion to add one Board member to act as an ex-officio member, and a high school administrator to be a voting member. Other staff members would be non-voting members. The goals should spell out that the meetings have to be noticed per the Brown Act. The deadline for submission will be on February 9. Mrs. Howorth moved approval of the goals and membership application for the Athletic Facilities Committee. This motion was seconded by Mrs. Rosenberg and unanimously approved by the Board.

Determination of Tie-Breaking Criteria for 2010-2011, Reduction in Force Resolution 2011-3

Ms. VanderPoorte moved to adopt Resolution 2011-3, Determination of Tie-Breaking Criteria for 2010-2011, Reduction in Force. This motion was seconded by Mrs. Howorth and unanimously approved by the Board.

Mr. Fournell called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item, and there were none. Mrs. Rosenberg moved approval of the Consent Calendar, seconded by Mrs. Bordokas. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Approve overnight field trip request for Robinson Elementary School fifth grade students to travel to Catalina Island from March 16-18, 2011, to experience marine and field biology activities. Chaperone gender ratio guidelines will be observed.
2. Approve consultant contract to obtain the services of Deborah Shaver to present a professional development session to certificated personnel on February 17, 2011, entitled, "The Best of the Best: EL Strategies that Will Take All Students to the Next Level" funded out of federal Title II, Improving Teacher Quality funds.
3. Approve the California High School Exit Exam (CAHSEE) Waiver of Test Passage for four (4) Special Education Students identified by numbers 0030000303, 0920006127, 0080000158, and 0920006238 as prescribed in *Education Code* Section 56101.
4. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with JBA Institute, L.L.C. Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$95,102.00. This is an increase of \$11,322.00, and is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11801-5110-0000051.
5. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with MacLeod, Megan, Physical Therapist (MPT). Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$9,195.00. This is an increase of \$1,020.00, and is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11801-5110-0000051.

6. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Cynthia Ellenberg, to provide Teaching Assistance services in conjunction with the UCLA Peer Project, for the period January 3, 2011, through June 30, 2011. Amount not to exceed \$4,000.00. Funds to be paid from outside donor and applied to Special Education account, #01.0-90690.0-57500-31100-5850-0000113.
7. Ratify amendment to Student Services Special Employment Agreement for 2010/11 fiscal year with Ro Seligson, M.A., OTR/L, ATP, Occupational Therapist to provide Occupational Therapy services, per a change in services mandated by Individualized Education Plan (IEP), for the period November 1, 2010, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not to exceed \$7,400.00. This is an increase of \$1,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-11905-5850-0000113.

Personnel

8. Ratify employment of classified personnel at effective dates listed:
 - Davis, Alice, Special Ed. I.A., Pacific, Perm., 75% time, Range 12, Step 3, effective 01/24/11 (IEP)
 - Flaherty, Lindsay, I.B.I., Pacific, Perm., 75% time, Range 17, Step 3, effective 01/25/11 (Replacement)
 - Krikelas, Diana, I.B.I., Preschool, Perm., 75% time, Range 17, Step 3, effective 01/14/11 (IEP)
 - Singleton, Starla, Special Ed. I.A., Preschool, Perm., 50% time, Range 12, Step 2, effective 01/24/11 (Replacement)
9. Approve resignation of classified personnel at Camacho, Mabel, I.B.I., Pacific, 68.75% time, effective 01/21/11.
10. Ratify change of status of classified personnel at effective dates listed:
 - Camacho, Mabel, I.B.I., Pacific, 68.75% time to Staff Secretary, Food Services, 87.5% time, effective 01/24/11 (Promotion off eligibility list)
 - Chica, Dora, EDP Assistant, Meadows, 45% time to EDP Assistant, Pacific, 62.5% time, effective 01/24/11 (Replacement)
 - DeHoyos, Jason, EDP Assistant, Meadows, 51.25% time to EDP Assistant, Pacific/Meadows, 76.25% time, effective 01/10/11 (Replacement)
 - Edwards, Valerie, EDP Assistant, Robinson, 56.25% time to 75% time, effective 01/03/11 (Additional hours needed for safety reasons)
11. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:
 - Cancino-Griego, Carolyn, effective 01/14/11
 - Mederos, Eden, effective 01/04/11
 - Orner, Susan, effective 11/01/10
 - Osborne, Patricia, effective 11/01/10

12. Ratify leave of absence for certificated staff per MBUTA Contract Article #11.9, #11.10, #11.18 as follows:
 - Giambra, Doris (MBMS), from 1/17/11 through 1/21/11 (paid)
 - Kurz, Karl (MC), from 01/24/11 to 01/28/11 (paid)
 - Questin, Marjorie (MBMS), from 01/31/11 to 6/23/11 (unpaid)
13. Ratify change in status for Amy Johnson (ED SVS), change from Col. 5, Step 18, to Col. 6, Step 18, eff. 8/31/10.
14. Deceased: Annette Dahlman, eff. 1/9/11.

Business

15. Adopt Resolution 2011-2, to allow the county auditor to draw new warrants (reissuance) to replace void warrants within the limitations prescribed by this resolution.

Public and Staff Submitted Items

None.

Administrative Regulations Received by the Board

The following Administrative Regulations were reviewed by the Board:

AR 4112.4, 4212.4, 4312.4, Health Examinations
 AR 4112.23, Special Education Staff
 AR 4117.11, 4317.11, Preretirement Part-Time Employment
 AR 4117.14, 4317.4, Postretirement Employment
 AR 6159, Individualized Education Program
 AR 5113.1, Chronic Absence and Truancy
 AR 6164.4, Identification and Evaluation of Individuals for Special Education
 AR 6173.1, Education for Foster Youth

Board Policies Approved by the Board

Ms. VanderPoorte moved approval of the following Board Policies, seconded by Mrs. Howorth and unanimously approved by the Board:

BP 4020, Drug and Alcohol Free Workplace
 BP 4112.42, 4212.42, 4312.42, Drug and Alcohol Testing for School Bus Drivers
 BP 5113.1, Chronic Absence and Truancy
 BP 6164.4, Identification and Evaluation of Individuals for Special Education
 BP 6173.1, Education for Foster Youth

Superintendent/Cabinet Report

Professional Development

Dr. Matthews congratulated Mrs. Seaton and Mrs. Gerger for their hard work on arranging the professional development series. He said that SchoolsFirst Credit Union had agreed to provide food for the sessions. Dr. Matthews talked about the changing face of education due to advances in technology. He said the main target of this decade for many technology firms is education. Mrs. Rosenberg asked about professional development for classified staff and Dr. Matthews said this would be looked at in the future.

ACSA Superintendent's Conference

Dr. Matthews reported attending the conference in Monterey, CA, and said much of the time was spent discussing the budget. He said Manhattan Beach is ranked #3 in the state among unified districts, and he is working to develop a consortium with other districts who match our demographics.

Agenda Online

Dr. Matthews reported on the progress for implementing CSBA's Agenda Online service.

MBEF Annual Appeal

Dr. Matthews said the MBEF appeal ended on January 31st, though donations will still be accepted.

Public Comments

None.

**Items Recommended for
Future Board Discussion**

None.

Adjournment

Miss Bloodgood moved to adjourn at 8:13 p.m., seconded by Ms. VanderPoorte and unanimously approved by the Board.

PENNY BORDOKAS, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools