

**AGENDA OF THE REGULAR MEETING
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266**

February 2, 2011

4:30 PM Board Training for Agenda Online

5:30 PM Closed Session

6:30 PM Regular Open Session

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

A. CALL TO ORDER (5 minutes)

1. Call to Order (5:30)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Report from Closed Session
6. Approval of Agenda

B. ANNOUNCEMENTS AND COMMUNICATIONS (15 Minutes)

1. Public Comment Regarding Agenda
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
2. The MBUTA Teacher Spotlight will be on Duke Winsler, teacher at Manhattan Beach Middle School.
3. The Earth Club at Grand View Elementary School will present their environmental project, "Protect Our Water, Protect Our Future." This presentation is part of their competition entry in the Disney Planet Challenge.
4. Board Member Announcements

5. Sierra Bloodgood and Emily Goldenberg, Student Board Members, will discuss student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter will report on activities at Manhattan Beach Middle School.

C. PRESENTATION/DISCUSSION ITEMS (20 Minutes)

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

- Matthews
1**
1. Follow-Up on the Budget Workshop of January 24, 2011

D. PRESENTATION/ACTION ITEMS (45 Minutes)

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

- Romines
2-6**
1. Mira Costa Athletic Facilities Committee Goals and Membership Application
(Approval is Requested)
- Seaton
7**
2. Mira Costa High School Single Plan for School Improvement for 2010-2011
(Approval is Requested)
- Hall
8-10**
3. Determination of Tie-Breaking Criteria for 2010-2011, Reduction in Force Resolution 2011-3 **(Adoption Requested)**

E. CONSENT CALENDAR (15 Minutes)

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

General

- Seaton
11-12**
1. Approve overnight field trip request for Robinson Elementary School fifth grade students to travel to Catalina Island from March 16-18, 2011, to experience marine and field biology activities. Chaperone gender ratio guidelines will be observed.
- Seaton
13-14**
2. Approve consultant contract to obtain the services of Deborah Shaver to present a professional development session to certificated personnel on February 17, 2011, entitled, "The Best of the Best: EL Strategies that Will Take All Students to the Next Level" funded out of federal Title II, Improving Teacher Quality funds.
- Schneider
15**
3. Approve the California High School Exit Exam (CAHSEE) Waiver of Test Passage for four (4) Special Education Students identified by numbers 0030000303, 0920006127, 0080000158, and 0920006238 as prescribed in *Education Code* Section 56101.
- Schneider
16-17**
4. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with JBA Institute, L.L.C. Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$95,102.00. This is an increase of \$11,322.00, and is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian,

Nonpublic School Services account, #01.0-65000.0-57500-11801-5110-0000051.

- Schneider
18-19** 5. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic Agency Services (NPA) with MacLeod, Megan, Physical Therapist (MPT). Contract is necessary per a change in services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not to exceed \$9,195.00. This is an increase of \$1,020.00, and is within the first interim budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11801-5110-0000051.
- Schneider
20-21** 6. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Cynthia Ellenberg, to provide Teaching Assistance services in conjunction with the UCLA Peer Project, for the period January 3, 2011, through June 30, 2011. Amount not to exceed \$4,000.00. Funds to be paid from outside donor and applied to Special Education account, #01.0-90690.0-57500-31100-5850-0000113.
- Schneider
22-23** 7. Ratify amendment to Student Services Special Employment Agreement for 2010/11 fiscal year with Ro Seligson, M.A., OTR/L, ATP, Occupational Therapist to provide Occupational Therapy services, per a change in services mandated by Individualized Education Plan (IEP), for the period November 1, 2010, through June 30, 2011. The amount is within the first interim budget for services. No change to overall budget. Amount not to exceed \$7,400.00. This is an increase of \$1,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-11905-5850-0000113.

Hall **Personnel**

8. Ratify employment of classified personnel at effective dates listed:
- Davis, Alice, Special Ed. I.A., Pacific, Perm., 75% time, Range 12, Step 3, effective 01/24/11 (IEP)
- Flaherty, Lindsay, I.B.I., Pacific, Perm., 75% time, Range 17, Step 3, effective 01/25/11 (Replacement)
- Krikelas, Diana, I.B.I., Preschool, Perm., 75% time, Range 17, Step 3, effective 01/14/11 (IEP)
- Singleton, Starla, Special Ed. I.A., Preschool, Perm., 50% time, Range 12, Step 2, effective 01/24/11 (Replacement)
9. Approve resignation of classified personnel at Camacho, Mabel, I.B.I., Pacific, 68.75% time, effective 01/21/11.
10. Ratify change of status of classified personnel at effective dates listed:
- Camacho, Mabel, I.B.I., Pacific, 68.75% time to Staff Secretary, Food Services, 87.5% time, effective 01/24/11 (Promotion off eligibility list)
- Chica, Dora, EDP Assistant, Meadows, 45% time to EDP Assistant, Pacific, 62.5% time, effective 01/24/11 (Replacement)
- DeHoyos, Jason, EDP Assistant, Meadows, 51.25% time to EDP Assistant, Pacific/Meadows, 76.25% time, effective 01/10/11 (Replacement)

Edwards, Valerie, EDP Assistant, Robinson, 56.25% time to 75% time, effective 01/03/11 (Additional hours needed for safety reasons)

11. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:

Cancino-Griego, Carolyn, effective 01/14/11
Mederos, Eden, effective 01/04/11
Orner, Susan, effective 11/01/10
Osborne, Patricia, effective 11/01/10

12. Ratify leave of absence for certificated staff per MBUTA Contract Article #11.9, #11.10, #11.18 as follows:

Giambra, Doris (MBMS), from 1/17/11 through 1/21/11 (paid)
Kurz, Karl (MC), from 01/24/11 to 01/28/11 (paid)
Questin, Marjorie (MBMS), from 01/31/11 to 6/23/11 (unpaid)

13. Ratify change in status for Amy Johnson (ED SVS), change from Col. 5, Step 18, to Col. 6, Step 18, eff. 8/31/10.

14. Deceased: Annette Dahlman, eff. 1/9/11.

Romines **Business**

- 23a-23b**
15. Adopt Resolution 2011-2, to allow the county auditor to draw new warrants (reissuance) to replace void warrants within the limitations prescribed by this resolution.

F. PUBLIC AND STAFF SUBMITTED ITEMS

(This section includes topics submitted in writing by citizens, staff, or students ten (10) working days prior to the Board meeting, by 12:00 noon, [MBUSD Board Bylaw 9322, Agenda/Meeting Materials]. Each person submitting a topic will be allocated a maximum of three (3) minutes in which to address the Board. Some topics may be given additional time, at the Board's discretion. This section of the agenda does not take the place of the public comment section, which follows later. The requirement for advance submission of topics allows for better agenda planning, improved staff response and eliminates the Brown Act restriction against Board discussion of unagendized topics that would otherwise exist.)

G. BOARD BUSINESS (30 Minutes)

- | | |
|-----------------------|---|
| Hall
24-28 | 1. Receive for Board review , revised Administrative Regulation 4112.4; 4212.4; 4312.4, Health Examinations. |
| Hall
29-36 | 2. Receive for Board review , revised Administrative Regulation 4112.23, Special Education Staff. |
| Hall
37-40 | 3. Receive for Board review , revised Administrative Regulation 4117.11; 4317.11, Preretirement Part-Time Employment. |
| Hall
41-63 | 4. Receive for Board review , revised Administrative Regulation 4117.14; 4317.14, Postretirement Employment. |

- Schneider 64-80** 5. Receive for Board **review**, revised Administrative Regulation 6159, Individualized Education Program.
- Hall 81-84** 6. Receive for Board **adoption**, revised Board Policy 4020, Drug and Alcohol Free Workplace.
- Hall 85-87** 7. Receive for Board **adoption**, new Board Policy 4112.42, 4212.42, 4312.42, Drug and Alcohol Testing for School Bus Drivers.
- Schneider 88-102** 8. Receive for Board **adoption and review**, revised Board Policy and Administrative Regulation 5113.1, Chronic Absence and Truancy (formerly titled "Truancy").
- Schneider 103- 116** 9. Receive for Board **adoption and review**, revised Board Policy and Administrative Regulation 6164.4, Identification and Evaluation of Individuals for Special Education.
- Schneider 117-127** 10. Receive for Board **adoption and review**, revised Board Policy and Administrative Regulation 6173.1, Education for Foster Youth.

H. SUPERINTENDENT/CABINET REPORT (10 Minutes)

- 1. Professional Development
- 2. MBEF Annual Appeal

I. PUBLIC COMMENTS (5 minutes)

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

J. ITEMS FOR FUTURE DISCUSSION/ACTION

K. ADJOURNMENT

CLOSED SESSION AGENDA

February 2, 2010

5:30 PM

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with legal counsel – existing litigation (Subdivision (a) of Section 54956.9) California School Boards Association et al. v. Schwarzenegger et al., Court of Appeal, Second Appellate District, Case No. B228680.
4. Student matters, per Education Code §48912 and Government Code §35146, Student #8401610395.

Adopted Goals of the Board of Trustees for 2010-2011

- Examine our existing academic programs and explore best practices that may have potential for our students
- Maintain transparent, responsible, focused and collaborative budgetary and financial practices
- Develop excellent communication practices with our employees and our community
- Celebrate and enhance the excellence of Mira Costa High School.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

FEBRUARY

February 2, 2011, 6:30 PM
Board Meeting

February 16, 2011, 6:30 PM
Board Meeting

February 21-25, 2011
District Recess

MARCH

March 2, 2011, 6:30 PM
Board Meeting

March 16, 2011, 6:30 PM
Board Meeting

APRIL

April 4-8, 2011
Spring Break

April 20, 2011, 6:30 PM
Board Meeting

MAY

May 4, 2011, 6:30 PM
Board Meeting

May 18, 2011, 6:30 PM
Board Meeting

May 30, 2011
Memorial Day

JUNE

June 1, 2011, 6:30 PM
Board Meeting

June 15, 2011
Board Meeting