

**AGENDA OF THE SPECIAL MEETING  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
325 S. Peck Ave., Manhattan Beach, CA 90266**

**January 24, 2011  
5:30 PM Regular Open Session  
5:45 PM Budget Workshop**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

**A. CALL TO ORDER (5:30 p.m.)**

1. Pledge of Allegiance
2. Approval of Agenda

**B. ANNOUNCEMENTS AND COMMUNICATIONS**

1. Public Comment Regarding Agenda  
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.

**C. CONSENT CALENDAR**

**Seaton  
1-2**

1. Approve field trip request from the Mira Costa High School dance team to travel to Orlando, Florida, to participate in the Dance Team Nationals on February 3-7, 2011. Fifteen female students and two female chaperones will travel via United Airlines and stay at the Disney All-Star Resort in Lake Buena Vista. There is no cost to the District. Three days of school will be missed.

**D. BOARD BUSINESS**

1. Approve minutes of the regular Board meeting of January 19, 2011.

**E. ADJOURN TO BUDGET WORKSHOP**

On January 10, 2011, Governor Jerry Brown introduced his budget proposal for the 2011-12 school year. In his proposal, Governor Brown promised "flat funding" for K-12 education, as long as voters pass a ballot measure on the June 6, 2011 ballot to extend existing taxes.

On January 18, staff, Board members, parents and teachers attended a conference where School Services provided their analysis of the Governor's budget and described how it might impact schools and school districts. Staff is examining this analysis and determining how it applies to MBUSD.

At this Board workshop, the Board of Trustees will:

1. Review the Governor's Budget
2. Examine what would happen if the Governor's ballot measure does not pass. (This is the most crucial step necessary for the District's budget, since staff must plan now if any reductions are to be made.)
3. Examine a budget calendar, which will review the process for the development of the 2011-12 District budget.

Because staff is continuing to obtain further documentation and analyze the Governor's budget, presentation documents will not be available for this workshop until Monday.

**Adopted Goals of the Board of Trustees for 2010-2011**

- Examine our existing academic programs and explore best practices that may have potential for our students
- Maintain transparent, responsible, focused and collaborative budgetary and financial practices
- Develop excellent communication practices with our employees and our community
- Celebrate and enhance the excellence of Mira

C. **CONSENT CALENDAR**

1. **TITLE:** Overnight Field Trip – Mira Costa’s Dance Team’s participation in the Dance Team Nationals in Orlando, Florida.

**BACKGROUND:** Students from the Mira Costa High School’s dance team will travel to Orlando, Florida to participate in the Dance Team Nationals on February 3 – 7, 2011.

Fifteen female students and their two chaperones will travel to Orlando via United Airlines on February 3, 2011 and return to Los Angeles via United Airlines on February 7, 2011. The students and their chaperones will be staying at the Disney All-Star Resort in Lake Buena Vista, Florida.

The cost for this field trip will be paid for by the students. There will be no costs borne by the district.

**ACTION RECOMMENDED:** Approval is requested.

**PREPARED BY:** Carolyn Seaton, Executive Director, Educational Services and Ben Dale, MCHS Principal

**DATE OF BOARD MEETING:** January 24, 2011.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Nichole Matejka Your Position: Dance Team Coach  
Your Location/School Site: MCHS Your Work Telephone: \_\_\_\_\_

Name/Grade Level(s) of Class Participating: Dance Team 9th-12th

Dates of Travel: from FEB 3, 2011 to FEB 7, 2011

Name of Destination: Orlando, FL - Disneyworld - Dance Team Nationals

Destination Address: 3111 World Drive, Lake Buena Vista, FL 32830

Destination Phone Number: 407-939-6244

Name of Contact Person at Destination: \_\_\_\_\_

Reason for Travel/Educational Goal: Competition

Number of Students Attending: Male: - Female: 15

\*Number of Chaperones: Male: - Female: 2

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. \_\_\_\_\_
2. Nichole Matejka
3. Robin Bosmajian
4. \_\_\_\_\_
5. \_\_\_\_\_

A Completed and signed Chaperone Guidelines Agreement for each chaperone must be attached to this request form upon submission to the Board of Trustees. \*There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: N/A Contact: \_\_\_\_\_

(Proof of Insurance must accompany this form.)  
Address: \_\_\_\_\_ City/State/Zip/Phone: \_\_\_\_\_

Method of Transportation (be specific): United Airlines (FL# 261 on 2/3/11 and FUI# 271 on 2/4/11)

Name and Address of Hotel (be specific): Disney Astar Resort, 1701 W. Buena Vista Dr, Lake Buena Vista

How Many Days of School Will Be Missed? 3 List School Dates Missed: FEB 3, 4, 7, 2011 FL

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? NO 32830

If so, what type? \_\_\_\_\_

Will scholarships be provided? NO Will any cost (including sub costs) be borne by the district? NO If so, why? \_\_\_\_\_

Account Number to be Charged: \_\_\_\_\_

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:  
Your Signature: Nichole Matejka Principal: [Signature]

Exec. Dir, Ed. Svcs : \_\_\_\_\_ Clerk, Board of Trustees: \_\_\_\_\_