

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
September 15, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, September 15, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Ida VanderPoorte, President
Amy Howorth, Vice President
Bill Fournell, Clerk
Ellen Rosenberg, Member
Penny Bordokas, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member
Emily Goldenberg, Student Board Member

District Personnel

Carolyn Seaton, Ellyn Schneider, Steve Romines, Kathy Hall,
Nancy Bogart, and staff

Call to Order

Ms. VanderPoorte called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with Legal Counsel - Anticipated Litigation - significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
2. Conference with Legal Counsel – Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Perm. I.D. #80002930.
3. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
4. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.

Open Session Reconvened

Open session was reconvened at 6:32 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

**Report of Action Taken During
Closed Session**

No action was reported.

Approval of Agenda

Mr. Fournell moved approval of the agenda as presented. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

Public Comment

Bill von Behren addressed the Board regarding the elimination of two ball fields at Mira Costa High School. He said the Booster Club had asked him to speak to make sure the plan did not advance without input from coaches, parents, students, etc.

Andrew Hunter, President of Manhattan Beach Youth Athletics, spoke regarding the elimination of two ball fields, and asked where the teams would practice.

Beth Henning also spoke of the Booster's concerned about long-term effects on the program.

Board Member Announcements

Board members shared announcements of interest.

Recognition

Student Board members Sierra Bloodgood and Emily Goldenberg were introduced by Lisa Claypool, Activities Director at Mira Costa High School.

Ro Schreiner introduced Dana Sheckter, student representative from Manhattan Beach Middle School.

Yuri Gurvich addressed the Board regarding his granddaughter Emily Goldenberg, as a student board member.

Student Board Member Report

Sierra Bloodgood and Emily Goldenberg, student Board members, discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

Measure BB Budget, Timelines and Progress on the Design Development for the Construction and Modernization of Mira Costa High School

Dr. Romines said this project was within budget. He said the plans would be sent to the Department of State Architect by October 28. He stated that the plans only deal with the campus facilities and grounds, and not athletic facilities and grounds.

Mr. John Dale directed the Board's attention to the display boards including landscaping, parking, the facades of the science building, and plans for the quad area. Interior tile, carpet and color choices were also displayed. Mr. Dale reviewed each display board, and responded to questions from the Board members.

Brian McLoughlin addressed the Board regarding the baseball fields and said there has not been an open dialogue. He said the MCHS master plan should be well thought out and involve all constituents.

2010 Standardized Testing and Reporting Assessment Data and Academic Performance Index for MBUSD

Mrs. Seaton provided an indepth look at the results of the 2010 Standardized Testing and Reporting Assessment Data and Academic performance Index. She also discussed data regarding the California High School Exit Exam. Regarding the API scores, MBUSD ranks 3rd in the state among K-12 districts. The elementary schools rank in the top 2% in the state and 2% in LA county. MBMS ranks in the top 1.9% in the state and top 1.3% in LA County. Mira Costa High School ranks in the top 1.3% in the state and in LA County.

Mrs. Seaton said next steps would be that teachers and administrators would receive training on Illuminate Data, a program that would allow a deeper investigation of STAR and API data. She said staff would review ways that STAR and API data could fit into the Board's goal to focus on current and potential academic programs and curriculum.

Collective Bargaining Agreement Between MBUSD and MBUTA

Mrs. Rosenberg moved approval of the Collective Bargaining Agreement Between the Manhattan Beach Unified School District and the Manhattan Beach Unified Teachers Association, from July 1, 2008, through June 30, 2012. This motion was seconded by Mrs. Howorth and unanimously approved by the Board.

MBUSD 2010-2011 Budget and Unaudited Actuals

Dr. Romines reviewed the 2010 budget with the addition of the 2009-10 unaudited actuals, and responded to questions from the Board. Mrs. Howorth moved approval of the 2010-2011 budget with the additional of the 2009-2010 unaudited actuals. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and there were none. Mrs. Bordokas moved approval of the Consent Calendar, seconded by Mr. Fournell. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Approve field trip request from Erika White, girls' volleyball booster club president, to travel to Las Vegas on September 24-26, 2010, for a tournament. Twelve athletes and two chaperones will travel via Southwest Airlines and will stay at the Hilton Garden Inn. One day of school will be missed. There is no cost to the District.
2. Approve field trip request from Mira Costa High School's girls' tennis team to travel to La Quinta High School and Palm Desert High School tennis matches, on October 15-16, 2010. The students and chaperones will leave on Friday afternoon, October 15th, and return on Saturday afternoon, October 16th. There will be ten female athletes attending, with two chaperones supervising. Transportation will be by van rental.

3. Approve field trip request from seventh grade GATE to travel to the Ocean Institute in Dana Point, on October 4-6, 2010. The boys are going from October 4th-5th, and the girls are going from October 5th-6th. There will be twenty male students and thirty-eight female students attending, with two male chaperones and four female chaperones supervising. Transportation will be by Pacific Coachways Bus.
4. Approve the agreement between the Manhattan Beach Unified School District and the Spark Programs for curriculum, equipment, and training on mandatory staff development day, October 11, 2010. The cost of the training program and transportation/ housing of two trainers at \$6,398, and twenty-two curriculum binders at \$4,828.78, will be paid out of Title II, account number 01.0 40350.0 11100 10000 5850 1120. The \$19,468.80 cost of SPARK physical education equipment will be paid out of the Beach Cities Health District Physical Education grant. There will be no impact on the general fund.
5. Approve adoption of new textbook, Face-À-Face, to be used as the core instructional text by students enrolled in French 7-8 at Mira Costa High School.
6. Ratify District Master Contracts for Nonsectarian, Nonpublic Agency and School Services for the 2010-11 fiscal year, for the purpose of providing special education and related services, as mandated by Individualized Education Plan (IEP). The Master Contracts are effective from July 1, 2010, through June 30, 2011, with the exception of Devereux Glenholme, effective August 9, 2010, through June 30, 2011. Amount not-to-exceed \$2,051,070.63. This is within the planned budget for services. No change to overall budget.
7. Approve consultant agreement for Lynn McIver, Reading and Writing Consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$9,800.00, from September 16, 2010, through June 30, 2011, charged to acct. # 01.0-90255.0-11101-10000-5890-5000400.
8. Approve consultant agreement for Jon Fowler, Character and Friendship Building Consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$3,500.00, from September 16, 2010, through June 30, 2011, and charged to acct. #01.0-90255.0-11101-10000-5890-5000400.
9. Adopt Resolution 2010-13, approving the energy education consultant agreement between the Manhattan Beach Unified School District and the Manhattan Beach Athletic Foundation.

Personnel

10. Ratify employment of classified personnel at effective dates listed:

Aggers, Ericka, Health Care Specialist, MBMS, Perm., 81.25% time, Range 15, Step 2, effective 09/01/10 (Change in IEP)

Estrada, Ramon, Campus Security Staff – Locker Room, MCHS, Perm., 100% time, Range 9, Step 3, effective 09/07/10 (Board approved new position)

Giovati, Johnny, Health Care Specialist, Pennekamp, Perm., 75% time, Range 15, Step 2, effective 09/01/10 (IEP)

Marco, Lindsay, Occupational Therapist, Student Services, Perm., 100% time, Range 50, Step 4, effective 09/13/10 (Replacement)

Salceda, Leticia, Office Specialist, Preschool, Perm., 50% time, Range 18, Step 3, effective 09/07/10 (Reinstatement after lay-off)

Wicks, Thomas, Campus Security Staff, MCHS, Perm., 75% time, Range 9, Step 3, effective 09/13/10 (Replacement)

11. Ratify leave of absence for classified employees at effective dates as listed:

Adams, Michele, IBI, MBMS, (Contract Article 6), effective 09/01/10 – 10/11/10

Ojeda, Malisa, IBI, Preschool, (Contract Article 6), effective 09/01/10 – 02/08/11

12. Ratify change of status of classified personnel at effective dates listed:

Cooper, Timothy, Athletic Trainer, MCHS, Perm., 75% time to 100% time, effective 09/01/10

Costa, Stacia, Library Media Specialist, Pennekamp, 70% time, to 90% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Cummings, Terri, Special Ed. I.A., Preschool, Perm., 50% time to Meadows, 75% time, effective 09/01/10 (Replacement)

Esslinger, Kimberly, Special Ed. I.A., Meadows, Perm., 75% time to 50% time, effective 09/03/10 (Voluntary reduction of hours)

Limbach-Jones, Julie, Library Media Specialist, Perm., Pacific, 52.5% time to 95% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Matsuyama, Yukari, Library Media Specialist, Perm., Robinson, 45.88% time to 80% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Plata, Georgina, Computer Lab Specialist, Meadows, Perm., 27% time to 34% time, effective 09/01/10 (MBEF funding for 2010-11 school year)

Primm, Christine, Library Media Specialist, Perm., Meadows, 62.5% time to 85% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Snively, Heidi, Library Media Specialist, Perm., Grand View, 90% time to 100% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Stearns, Crystal, Special Ed. I.A., MBMS, Perm., 81.25% time to IBI, Pacific, Perm., 81.25% time, effective 09/01/10

Truxton, Megan, Special Ed. I.A., MBMS, Perm., 62.5% time to MBMS 75% time, effective 09/01/10 (IEP)

13. Ratify employment of Rodarte, Lori, effective 09/01/10, to serve as a substitute, district wide.

14. Ratify employment of certificated day-to-day substitutes at current rate of pay as follows:

Holton, Susan, eff. 8/31/10

Faragalla, Taryn, eff. 8/31/10

15. Ratify change in status for Ian Uhalt (MCHS), from 60% to 100% eff. 8/31/10.

16. Ratify employment for Michael McAvin (MCHS), extra period assignment, Col. 6, Step 12, 20% FTE, eff. 8/31/10.
17. Ratify employment of certificated staff as follows:
 - Krzmarzick, Michelle (PAC), Col. 3, Step 10, 100%, TEMP, eff. 8/31/10
 - Mamakos, Karen (Preschool), Col. 5, Step 5, 62.50% FTE, eff. 8/31/10
 - Miyagawa, Lesley (ROB), Col. 3, Step 1, 100%, eff. 8/31/10
 - Partlow (Schachter), Jaime (Preschool), Col. 4, Step 4, 100%, eff. 8/31/10
 - Pon, Christina (Preschool), Col. 5, Step 5, 62.5% FTE, eff. 8/31/10
 - Quiroz, Lindsay (Ed. Serv.), Col. 2, Step 4, 60% FTE, TEMP, eff. 8/31/10
 - Schell-Richardson, Elizabeth (MBMS), Col. 6, Step 3, 66.64% FTE, eff. 8/31/10
 - Tuttle, Heather (ROB), Col. 3, Step 3, 100%, eff. 8/31/10
18. Ratify leave of absence for Christina Robertson (MBMS) per MBUTA Contract Article #11.9, #11.10, #11.18 from 8/31/10 through 6/23/11.

Business

19. Accept, with thanks, gifts to the District from David and Jeri Vick.
20. Ratify purchase orders to date.
21. Accept Developer Fee report for the month of July 2010.

Public and Staff Submitted Items

None.

REVISED Board Policy 5145.11 and Review NEW Exhibit 5145.11, Questioning and Apprehension by Law Enforcement. DELETE the Former Regulation

Mrs. Howorth moved approval of revised Board Policy 5145.11, seconded by Mr. Fournell and unanimously approved by the Board.

Approval of Minutes

Mrs. Bordokas moved approval of the minutes of the regular Board meeting of September 1, 2010, seconded by Mr. Fournell and unanimously approved by the Board.

Superintendent/Cabinet Report

Permit Report

Mrs. Schneider reported on the number of permits at each grade level. She said there were about same number at Mira Costa High School and more Kindergarten permits than in the past. She reported that elementary permits were a little higher and MBMS was about the same.

API Scores

There is a great deal of enthusiasm and excitement about the District's API scores. We all should be proud. Mira Costa's API score is spectacular (898), and Manhattan Beach Middle School demonstrated a nice increase (941). Our elementary schools' API scores continue to be among the best in the county and state. The District's API of 926 places MBUSD as the third highest unified school district in the state. I am thrilled to see the importance this community places on offering

an outstanding education to its youth. Please know that while we are thrilled with the increase in our District's API score, we continue to be committed to help each child succeed and improve.

AP Policy

Dr. Matthews reviewed the comments from the public regarding students who signed a commitment form for Advanced Placement classes. He confirmed that Principal Ben Dale had met with approximately 20 students regarding the commitment form, and in extreme cases, he has made an exception. This exception is allowed by Board Policy 2210. Dr. Matthews discussed the master scheduling process, and said that next year, students would not be placed on a wait list if at all possible. He felt this would clear up some of the confusion.

Dr. Matthews said he would come back to the Board in February to discuss the first semester results, and examine any relevant data from Illuminate. At that time, the Board could make further determinations.

Enrollment in 2010-2011

Dr. Matthews stated that enrollment is stable, which is a very positive factor for our schools and our budget. Enrollment is almost exactly at our predictions. The middle school enrollment is up slightly, and most other schools are remaining at the same level of students as the previous school year.

Safety

We had a lockdown at Mira Costa last week. It went very well, and we have continued to examine the event. It is clear that there are a number of areas where our safety training has paid off:

- Our collaboration and communication with our School Resource Officers and MBPD was solid and productive.
- Our practice with lockdown drills resulted in a very well carried out lock down procedure.
- The leadership at MCHS performed admirably.
- Faculty members were professional and calm.
- Students were cooperative and helpful.

But we took the opportunity to reinforce and perhaps improve some areas related to safety:

- All of our principals and managers have already met to reinforce communications protocols during a crisis.
- We are reinforcing our record keeping to verify that all schools perform the required emergency drills.
- We are examining all internet connections in each room to ensure reliable communications.
- We are attending county safety meetings in conjunction with MBPD, and we will be updating all school safety materials after that meeting.

- We are still examining how we can communicate quickly with all parents during a crisis:
 - Parents did appreciate the emails during and after the lockdown.
 - There are systems that provide instantaneous phone messaging and/or texting. Dr. Matthews will bring back some estimates to the board that would allow for almost immediate communication with parents via phone, text and/or email.

The bottom line is that we have strong safety measures, and we are working to improve and reinforce them at each school site and the District office.

Miss Goldenberg said teachers were told not to tell students, so students thought it was a drill and not serious. Dr. Matthews said often at the beginning of a situation, there is not enough accurate information to provide.

Public Comments

Rachel Thomas Wilson spoke about the Education Jobs Bill which creates a \$23 billion education jobs fund that the district could use to restore cuts to K-12 education to cover the cost of compensation and benefits for teachers and other employees. She hoped the Board would consider restoring the elementary physical education program.

Items Recommended for Future Board Discussion

Mrs. Bordokas requested a review of the Saxon Math adoption last spring. Mr. Fournell asked about the changes to the Kindergarten birth date requirement. Ms. VanderPoorte requested a follow-up with the Manhattan Beach Athletic Foundation regarding a workshop.

Adjournment

Miss Bloodgood moved to adjourn at 8:54 p.m., seconded by Miss Goldenberg and unanimously approved by the Board.

BILL FOURNELL, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools