

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA  
June 2, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, June 2, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

**Members of the Board**     Ida VanderPoorte, President  
                                     Amy Howorth, Vice President  
                                     Bill Fournell, Clerk  
                                     Ellen Rosenberg, Member  
                                     Penny Bordokas, Member  
                                     Dr. Beverly Rohrer, Superintendent  
                                     Jeff Whelan, Student Board Member  
                                     Sarah Keasler, Student Board Member

**District Personnel**     Carolyn Seaton, Ellyn Schneider, Steve Romines, Kathy Hall, Nancy Bogart, and staff

**Call to Order**             Ms. VanderPoorte called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1.        Conference with District labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code Section 54957.6.
2.        Public Employee Performance Evaluation (Principal), per Government Code Section 54954.5(e).

**Open Session  
Reconvened**             Open session was reconvened at 6:35 p.m.

**Pledge of Allegiance**     Loretta Kreager led the Pledge of Allegiance.

**Report of Action Taken  
During Closed Session**     No action was reported.

**Approval of Agenda**     Mrs. Howorth moved approval of the agenda, seconded by Mr. Fournell, and unanimously approved by the Board.

**Public Comment**             Judy Spragg, a Manhattan Beach resident, addressed the Board regarding the South Bay Adult School's JPA between the Redondo Beach Unified School District and the Manhattan Beach Unified School District.

Zack Rosenfeld, a sophomore at Mira Costa High School, thanked the Board for all they have done for education and for being supportive of

and helpful in his attendance at the Board meetings on behalf of Mira Costa's LaVista newspaper.

**Mira Costa High School Chamber Ensemble Performance**

Ms. VanderPoorte introduced the Mira Costa High School Chamber Ensemble and mentioned their past performances and accomplishments. Peter Park, Orchestra Director at MCHS, recognized Dr. Rohrer for supporting the music and arts curriculum and presented her with a plaque. The orchestra then played two musical selections. Ms. VanderPoorte presented Certificates of Appreciation to the members of the orchestra.

**PTA Reflections Art Contest Winners**

PTA Reflections Art Contest winners were recognized by the Board.

**PTA Presidents Recognized**

PTA Council co-presidents and PTA presidents were recognized by the Board for outstanding service to the district.

Cindy Ellenberg thanked the Board for their work for the students of Manhattan Beach. She said this year PTA provided approximately 341,000 volunteer hours and over \$1.7 million in donations. Ms. VanderPoorte presented flowers and Certificates of Recognition to each PTA president and the PTA Council co-presidents.

**South Bay Association School Psychologist of the Year**

Janet Allen was recognized as South Bay Association School Psychologist of the Year. Mrs. Schneider introduced Mrs. Allen and told of her accomplishments.

**Recognition of Executive Coaching Cadre**

Members of the Executive Coaching Cadre received Certificates of Completion from the Board. The Executive Coaching Cadre participated in ten after-school in-service sessions designed to encourage the development of new leadership potential within the District. In addition, ECC offered the assistance of Cabinet members and others, as coaches and mentors, to aid the participants in pursuing diverse professional management opportunities.

**Preschool Classified Teacher of the Year**

Linda Lee, Pre-School Classified Teacher of the Year was recognized.

**2010 Classified Employees of the Year**

2010 Classified Employees of the Year were recognized.

**2010 District-wide Classified Employee of the Year**

Peggy Froseth was recognized as the District-wide Classified Employee of the Year.

**Student Board Members Recognized**

Jeff Whelan and Sarah Keasler, 2009-2010 Student Board Members, were recognized for their service to the District.

**Board Member Announcements**

Board members shared announcements of interest.

**Student Board Member Report**

Mr. Whelan and Miss Keasler reported on events and activities taking place at the high school and elementary schools. Jina Stanfill reported on activities and events at Manhattan Beach Middle School.

**Report on  
Superintendent's Fiscal  
Advisory Committee**

Dr. Rohrer recognized those who served on the Fiscal Advisory Committee. She introduced Lynn Johnson and Edie Babbe who provided a final report on the committee's progress and activities in 2009-2010.

**Naming of Facilities**

Jeff Whelan reported that a request form is being designed for anyone to complete regarding naming a facility as outlined in Board Policy and Administrative Regulation 7310.

**Curriculum into the  
Future and New  
Website for La Vista**

Mrs. Seaton said the 21<sup>st</sup> Century Learning Task Force made great strides in several areas. One is in world languages. She thanked Marla Zaslansky who contacted a person who was fluent in Mandarin. She said that with this contact, a Chinese language course may be offered at the middle school, with little or no cost to the District. Mrs. Seaton said she would come back to the Board for approval when plans are finalized. Mrs. Seaton said she was also looking into American Sign Language and Japanese for Mira Costa High School in the future.

Mrs. Seaton discussed changes to elementary music, including choices for students in forth grade to include band, strings, or choral instead of just instrumental music. Fifth grade students will have the choice of continuing with strings or band, or join the chorus. Third, fourth, and fifth grade teachers will have during their music time each week, time for collaboration, parent communication, lesson planning, etc. Mrs. Seaton responded to questions from Board members.

Mrs. Seaton reported meeting with Lane Rankin regarding the data and assessment system, Illuminate Education. She said it was a possibility that ARRA monies could be used because the District does not have a formal data and assessment system to study STAR data or classroom assessment data for special education students. Mrs. Seaton said she would present the information for approval at the June 16, 2010, meeting.

Regarding the Substance Abuse and Education Task Force, Mrs. Seaton thanked South Bay Classic for providing an \$8,500.00 grant. She also said the South Bay Classic golf tournament would be held in August and she would send the date via email to the Board.

Erika White, President of the Manhattan Beach Education Foundation and Marla Zaslansky, co-president for 2010-2011, announced that a grant for \$263,500.00 had been received from a non-profit donor who chose to remain anonymous, to fund curriculum, counseling at the middle and high school, and elementary libraries.

Mrs. Seaton asked to move the report on La Vista to the June 16, 2010, meeting.

**2010 Measure BB**  
**Series B General**  
**Obligation Bond**  
**Authorization Sale and**  
**Board Resolution**

Dr. Romines explained to the Board the documents they would be approving at this meeting and responded to questions. Documents approved included Resolution 2010-8, authorizing the issuance of the 2008 GOB, 2010, Series B, General Obligation Bond sale, and the Preliminary Official Statement and Contract of Purchase. Mrs. Howorth moved approval of these documents, seconded by Mr. Fournell. A vote of the Board included 5 Ayes and 0 Nays.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and there were none. Mrs. Rosenberg moved approval of the Consent Calendar, seconded by Mrs. Howorth. Board members voted unanimously to:

**E. CONSENT CALENDAR**

**General**

1. Approve CSBA GAMUT Online subscription for online policies, for 2010-2011, in the amount of \$2,500.00, and Policy Manual Maintenance for 2009-2010, in the amount of \$2,850.00. These prices have not increased from last year.
2. Approve annual membership in the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) from July 1, 2010, through June 30, 2011, in the amount of \$1,750.00 to be charged to Acct. #01.0-00000.0-00000-74002-5310-0000115.
3. Approve annual membership in School Employees Association of California from July 1, 2010, through June 30, 2011, for \$1,490.00 to be charged to Acct. #01.0-00000.0-00000-74001-5220-0000115.
4. Adopt extension to the agreement for Legal Services with Fagen, Friedman & Fulfrost LLP, through June 30, 2011, with no change in rates.
5. Approve REVISED medical form for School Health Care Services for students with diabetes, and approve NEW medical forms for Self Administration of Medication and Health Care Procedure Performed by Student.

**Personnel**

6. Ratify leave of absence for classified employees at effective dates as listed:  
  
Alvarez, Elva, Systems Technician, District Wide, (Contract Article 6) effective 05/04/10 – 05/23/10  
  
Whetham, Marsha, Satellite Kitchen Operator II, Pennekamp, (Contract Article 6) effective 05/24/10 – 06/23/10
7. Approve resignation of Martinez, David, Operations Worker, Warehouse, D.O. and MCHS, effective 05/25/10
8. Ratify employment of classified personnel to serve as substitute and/or short term/intermittent, district wide, at effective dates listed:  
  
Cisco, Brittney, effective 05/05/10

9. Ratify change of status for Michael, Joanne Cozens (MEA), change from Col. III, Step 5, to Col. IV, Step 5, eff. 5/1/10
10. Ratify employment of certificated substitute, Stillians, Shelby, eff. 5/26/10, at current rate of pay.
11. Accept resignation of certificated staff as follows:
  - Lombardi, Tracy eff. 6/24/10
  - Nelson, Dawn eff. 6/24/10

**Public and Staff Submitted Items**

None.

**Board Meeting Dates for July**

Dates for summer Board meetings were agreed upon as July 21, 2010, and August 25, 2010.

**Board Policy Action**

Mrs. Howorth moved approval of the following Board Policies and actions. This motion was seconded by Mrs. Bordokas and unanimously approved by the Board.

NEW Board Policy 1330.1, Joint Use Agreements.

REVISED Board Policy 3320, Claims and Actions Against the District, and accept Administrative Regulation 3320, Claims and Actions Against the District.

REVISED Board Policy and review of Administrative Regulation 1240, Volunteer Assistance.

REVISED Board Policy, and review Administrative Regulation 4127/ 4227/ 4327, Temporary Athletic Team Coaches.

REVISED Board Policy 4030, Nondiscrimination in Employment.

REVISED Board Policy, and review Administrative Regulation 4157/ 4257/ 4357, Employee Safety.

REVISED Board Policy 4031, Complaints Concerning Discrimination in Employment.

REVISED Board Policy, and review Administrative Regulation 6142.7, Physical Education and Activity.

REVISED Board Policy, and review Administrative Regulation 3515.2, Disruptions.

REVISED Board Policy 5131, Conduct.

REVISED Board Policy, and review Administrative Regulation 5131.7, Weapons and Dangerous Instruments.

Deletion of Board Policy 5141.26, Tuberculosis Testing, and review Administrative Regulation 5141.26, Tuberculosis Testing.

Deletion of Board Policy 6300, Preschool/Early Childhood Education.

**Review of Administrative Regulations and Exhibits**

Board members reviewed the following Administrative Regulations and Exhibits:

Revised Administrative Regulation 4112.4/4212.4/4312.4, Health Examinations.

New Administrative Regulation 4117.11/4217.11/4317.11, Preretirement Part-Time Employment.

Revised Administrative Regulation 4117.14/4317.14, Postretirement Employment.

Revised Administrative Regulation 4154/4254/4354, Health and Welfare Benefits.

Revised Board Exhibit 5145.6, Parental Notifications.

New Administrative Regulation 5111.2, Nonresidential Foreign Students.

**Job Description for Campus Security Staff**

Mrs. Rosenberg moved approval of the job description for Campus Security Staff. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

**Superintendent/Cabinet Report**

Items were deferred to the Friday Letter.

**Public Comments**

None

**Adjournment**

Mr. Whelan moved to adjourn at 9:08 p.m., seconded by Miss Keasler and unanimously approved by the Board.

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BILL FOURNELL, CLERK  
Board of Trustees

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BEVERLY J. ROHRER, Ed.D.  
Superintendent of Schools