

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA
November 3, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, November 3, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

Members of the Board

Ida VanderPoorte, President
Amy Howorth, Vice President
Bill Fournell, Clerk
Ellen Rosenberg, Member
Penny Bordokas, Member
Dr. Michael Matthews, Superintendent
Sierra Bloodgood, Student Board Member
Emily Goldenberg, Student Board Member

District Personnel

Carolyn Seaton, Ellyn Schneider, Steve Romines, Kathy Hall,
Nancy Bogart, and staff

Call to Order

Ms. VanderPoorte called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with Legal Counsel - Anticipated Litigation - significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.

Open Session Reconvened

Open session was reconvened at 6:33 p.m.

Pledge of Allegiance

Rachel Thomas Wilson led the Pledge of Allegiance.

Report of Action Taken During Closed Session

No action was reported.

Approval of Agenda

Mrs. Howorth moved approval of the agenda as presented. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

Public Comment

None.

MBEF Pledge Day

Leasa Ireland introduced the MBMS Cheerleaders who performed their cheer for MBEF's Pledge Day on November 4, from 3:30 – 5:00 at Metlox Center.

Board Member Announcements

Board members shared announcements of interest.

Student Board Member Report

Sierra Bloodgood and Emily Goldenberg, student Board members, discussed student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter reported on activities at Manhattan Beach Middle School.

Internet Safety and Cyber-Bullying

Mrs. Schneider reviewed the risks associated with children using the internet. She said that girls are more likely to be victims and children who share their identities and thoughts online are more likely to be targets.

Mrs. Schneider pointed out the statistics regarding children on the internet: 58% have not told parents about an online bullying incident; 21% of children have received mean/threatening email or other messages; 13% have been the subject of rumors online; 7% have had someone impersonate them online; 8% have reported receiving a threatening phone call or text, and 5% have had a mean or hurtful picture posted on the internet.

The steps taken during the 2009-2010 school year to educate both staff and students were outlined. Administrative Regulation 5131.2(a), Bullying and Cyber-Bullying/Harassment, was developed as part of Conduct Policy 5131.

Mrs. Schneider indicated the next steps would include continuing the presentations by the SRO's, expanding the parent presentations to all schools, review existing curriculum, and continue to review relevant board policies to determine if revisions are needed.

Addition to Staff Development Days

Mrs. Howorth moved approval of the recommendation to offer up to two optional staff development days (12 hours) for MBUTA unit members for the 2010-2011 school year. Employees participating would be paid their professional daily rate for attendance. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item and there were none. Mrs. Rosenberg moved approval of the Consent Calendar, seconded by Mrs. Howorth. Board members voted unanimously to:

E. CONSENT CALENDAR

General

1. Approve contract to implement the High School Involvement Partnership (HIP) between the Manhattan Beach Unified School District and Northrop Grumman Systems Corporation, from February 14, 2011, to June 10, 2011.

2. Approve overnight field trip request for Mira Costa's Broadcast Journalism students to attend a convention in Kansas City, Missouri, from November 10, 2010, to November 14, 2010. Twenty students (10 male and 10 female) will be accompanied by one male and one female chaperone, will be staying at the Kansas City Marriott. Three days of school will be missed.

Personnel

3. Ratify employment of classified personnel at effective dates listed:

Foley, Alicia, Special Ed. I.A., MBMS, Perm., 81.25%, Range 12, Step 4, effective 10/05/10 (Replacement)

Jordahl, Cary, Building Trades Specialist –Stage Manager, MCHS, Perm., 75% time, Range 28, Step 3, effective 10/25/10 (Replacement)

Madrid, Janine, Special Ed. I.A., Meadows, Perm., 81.25% time, Range 12, Step 6, effective 10/18/10 (IEP)

Reed, Jeanne, Computer Lab Specialist, Meadows, 50% time, Range 24, Step 1, effective 10/25/10 (Replacement)

Rodarte, Lori, I.B.I., Meadows, Perm., 75% time, Range 17, Step 4, effective 10/25/10 (IEP)

Sam, Karina, Special Ed. I.A., Preschool, 50% time, Range 12, Step 6, effective 10/18/10 (Replacement)

Willemse, Christopher, I.B.I., MCHS, 83.12% time, Range 17, Step 2, effective 10/25/10 (Replacement)

4. Ratify leave of absence for Camacho, Mabel, I.B.I., Pacific, (Contract Article 6) effective 10/05/10 – 11/21/10.

5. Ratify change of status for Lee, Joo Hee, Computer Lab Specialist, Pacific, 52.5% time, to 62.5% time, effective 10/22/10 (MBEF funded).

6. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:

Figueroa, Gloria, effective 10/13/10
Gilpin, Alicia, effective 10/08/10
Krikorian, Cynthia, effective 10/08/10
Land, Merlan, effective 10/12/10
Lieberman, Susan, effective 10/07/10
Miranda, Josie, effective 10/13/10
Simmons, Jason, effective 10/12/10
Trevino, Julia, effective 10/12/10
Wible, Tara, effective 10/12/10

7. Ratify change in status for certificated staff as follows:

Holton, Susan (PK), TEMP, from Col. 4, Step 7, to Col. 6, Step 7, eff. 10/14/10
McRae, Christine (RB), PERM, from Col. 4, Step 30, to Col. 5, Step 30, eff. 8/31/10
Rosenburg, Nancy (PAC), PERM, from 40% FTE to 43.1% FTE, eff. 10/18/10
Spondike, Kelly (GV), PERM, from Col. 3, Step 7, to Col. 4, Step 7, eff. 10/1/10
Windes, Tracey (PK), PROB 2, from 70% FTE to 80% FTE, eff. 10/18/10

8. Ratify employment of Kathleen Wagner, substitute teacher, at current rate of pay, eff. 10/21/10.
9. Approve employment of Maura Captain (MBMS), TEMP, Col. 6, Step 7, eff. 11/18/10.
10. Ratify employment of Kathleen Wagner (GV), TEMP, Col. 6, Step 15, 24.1% FTE, eff. 10/18/10.
11. Ratify leave of absence for Mitchell, Stephanie (GV), per MBUTA Contract Article #11.9, #11.10, #11.18 from 8/31/10 through 11/19/10 (revised) from paid to unpaid leave.
12. Ratify employment of Don Braunecker, substitute teacher-Daily Rate, at Col. 6, Step 4, eff. 9/1/10.

Public and Staff Submitted Items

None.

Approval of Board Policies

Mrs. Howorth moved approval of Board Policies as presented. This motion was seconded by Mrs. Bordokas. Board members voted unanimously to:

Adopt revised Board Policy 1240, Volunteer Assistance and review revised Administrative Regulation 1240, Volunteer Assistance.

Adopt revised Board Policy 4020, Drug and Alcohol-Free Workplace.

Adopt revised Board Policy 4256.2/4256.2/4356.2, Awards and Commendations.

Administrative Regulations Reviewed by the Board

Revised Administrative Regulation 3460, Financial Reports and Accountability.

Revised Administrative Regulation 4032, Reasonable Accommodation.

Revised Administrative Regulation 4161.1/4361.1, Personal Illness/Injury Leave.

Revised Administrative Regulation and Exhibit 4112.62/4212.62/4312.62, Maintenance of Criminal Offender Records.

Revised Administrative Regulation 6164.6, Identification and Education Under Section 504.

Approval of Minutes

Mrs. Howorth moved approval of the minutes of the regular Board meeting of October 20, 2010, seconded by Mrs. Rosenberg and unanimously approved by the Board.

Superintendent/Cabinet Report

Saxon Math

The Board recently discussed a change in the elementary math curriculum. The change will allow an upgrade to the most recent Saxon math books, as the old ones are harder to purchase. More

importantly, the new books are more in line with the California Standards. The 2nd grade curriculum used to combine 2nd and 3rd grade standards, leaving out many 2nd grade standards. The new 2nd grade curriculum focuses solely on 2nd grade standards, while the new 3rd grade curriculum focuses solely on 3rd grade standards. Fourth and 5th grade math curricula have not changed.

This year's third graders face the challenge of repeating some of the third grade standards they learned last year. Therefore, teachers face two challenges:

- (1) How to differentiate instruction in the classroom so that students of all abilities are challenged, and
- (2) How to provide homework that is differentiated and challenging to all students.

IXL Math, a 21st Century way of providing differentiated online instruction, is now available for staff, students and parents.

There are now storage facilities on shared servers where teachers can share their best lesson plans and best ideas for teaching all levels of students.

More in-services are planned on maximizing the resources, both print and online, that Saxon, our math textbook company, has to offer.

These changes will not just impact third grade math. IXL and the shared drive are available for all levels of elementary mathematics, and maybe beyond.

21st Century Curriculum

Effective 21st Century schools not only use the resources available in the 21st Century, but they guide students and help them not only to access all online resources, but help them to acquire media literacy, so they can access those resources safely and wisely.

Through a generous grant to the Education Foundation, there is a Teacher on Special Assignment, Karina Gerger, working with Executive Director Carolyn Seaton to help us move toward 21st Century teaching and learning.

The math strategies described earlier are perfect examples of this. Both Ms. Gerger and Mrs. Seaton have been vital in this effort. Staff will come to the Board in January to report on this effort.

Superintendent's Fiscal Advisory Committee

This committee worked for two years with two primary goals:

1. To make the budget process as transparent as possible, bringing in key constituents to examine and understand the budget.
2. To develop ideas for increasing revenues and decreasing expenditures that the District can explore.

The Energy Consultant is a direct result of last year's work from this

committee. The first meeting will be on November 9th, from 9-11:00 a.m., in the guidance counseling conference room at Mira Costa High School.

MBEF Pledge Day

November 4th is a day of celebration and urgency, since the District is counting on at least \$3 million from MBEF. Even with a \$3 million donation, there will possibly be an operational deficit of \$3.1 million this year, \$3.4 million next year, and \$4.2 million in 2012-13.

MBEF has a goal to reach \$4.5 million in donations this year. They are seeking those donations not just from parents, but from businesses, community members and interested citizens. The rally tomorrow is to celebrate the fact that we still have wonderful assets in our District due to MBEF:

- Lower class size
- Elementary science programs
- Elementary technology specialists
- High School Counselors
- Intervention Counselors
- Librarians
- Elementary Music Programs

Red Ribbon Week

During Red Ribbon Week, there are opportunities to discuss drugs and alcohol and the danger they have to our lives. Here are some of the ways that lesson was taught:

- Crazy Sock Day – Sock it to Drugs lesson
- Leave Drugs Alone – Leaf project from students
- Red Wrist Bands
- Drug Free Pledge
- 5th Grade Ambassadors talking to classes
- Prizes for students wearing bands
- Wearing red
- Posters on campus
- Drug Free tattoos
- Mustang Morning News coverage

December Board Meeting Date

The Board agreed to meet on December 8th, at 5:00 p.m. for the regular Board meeting, due to holiday activities in the District.

Public Comments

None.

Items Recommended for Future Board Discussion

None.

Adjournment

Mrs. Rosenberg moved to adjourn at 8:10 p.m., seconded by Mrs. Bordokas and unanimously approved by the Board.

BILL FOURNELL, CLERK
Board of Trustees

MICHAEL D. MATTHEWS, Ed.D.
Superintendent of Schools