

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

Manhattan Beach, CA  
June 16, 2010

The Board of Trustees of the Manhattan Beach Unified School District held a regular Board meeting on Wednesday, June 16, 2010, at 325 S. Peck Avenue, Manhattan Beach, California. The following were present:

**Members of the Board**

Ida VanderPoorte, President  
Amy Howorth, Vice President  
Bill Fournell, Clerk  
Ellen Rosenberg, Member  
Penny Bordokas, Member  
Dr. Beverly Rohrer, Superintendent  
Jeff Whelan, Student Board Member  
Sarah Keasler, Student Board Member

**District Personnel**

Carolyn Seaton, Ellyn Schneider, Steve Romines, Kathy Hall,  
Nancy Bogart, and staff

**Call to Order**

Ms. VanderPoorte called the meeting to order at 5:30 p.m., and recessed to closed session to discuss:

1. Conference with District labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code Section 54957.6.
2. Public Employee Performance Evaluation (Principal), per Government Code Section 54954.5(e).
3. Student matter as authorized under Education Code §48912 and Government Code §35146 for discipline or any action against student that would result in release of confidential student information.
4. Conference with Legal Counsel - Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Case no. EEOC Charge No. 480-2010-00949

**Open Session Reconvened**

Open session was reconvened at 6:45 p.m.

**Pledge of Allegiance**

Sandi Gleason led the Pledge of Allegiance.

**Report of Action Taken During Closed Session**

No action was reported.

**Approval of Agenda**

Mrs. Bordokas moved approval of the agenda, seconded by Mrs. Howorth. Dr. Rohrer asked to pull Item E.21., regarding the Education Energy contract, as the presenter had to leave and

would return later in the meeting. Ms. VanderPoorte called for the question, and Board members voted unanimously to approve the agenda as amended.

**Public Hearings**

Public hearings were held on the following items:

- a. 2010/2011 Budget
- b. Public Hearing on the SBX3 4 Tier III flexibility to transfer various Tier III program funding to the Unrestricted General Fund to backfill the loss of revenue limit to balance the budget for 2010-2011.

There were no members of the community who wished to address the Board on either of these issues.

**Public Comment**

None.

**Recognition**

The following Manhattan Beach Unified School District's retirees were recognized:

Robert Giambra, MCHS, 40 Years of Service  
Becky Hausken, Pennekamp, 42 Years of Service  
Allen Hillger, MCHS, 27 Years of Service  
Janet Johnson, MBMS, 12 Years of Service  
Beverly Read, MBMS, 37 Years of Service  
Beverly Rohrer, Superintendent, 4 Years of Service  
Monica Turney, MBMS, 15 Years of Service

Mrs. Howorth noted that these retirees represented over 200 years of experience.

Mrs. Janet Schwabe was recognized for her work with the District on a consultancy basis and as a retiree from the District in September 2009.

Ms. VanderPoorte announced that a park bench in Polliwog Park would be dedicated in the name of Dr. Beverly Rohrer in honor of her service to the students in the South Bay.

Julie Ruisinger was recognized for her service to the District as Principal of Mira Costa High School for the past five years. She and her husband will move to Texas at the end of the school year.

The Teacher Spotlight for June was on Sandra Rumble from Pennekamp Elementary School. Rachel Thomas-Wilson was recognized for instituting the Teacher Spotlight award to recognize outstanding teachers in the District.

**Board Member Announcements**

Board members shared announcements of interest.

**Update of Elementary ExCEL Model for Reading Instruction**

Mrs. Schneider opened the discussion on the Excel program, and principals were present to provide their impressions of the program.

Mrs. Schneider reviewed a chart she distributed regarding special education data for all grade levels.

Mrs. Seaton reviewed the California Standards Test – ELA Reading Comprehension Cluster Scores Comparison from 2005-2009. Board members commented on the information presented and the group responded to questions. Mr. Fournell asked for information on Robinson and Pacific that was not included in the handout. Mrs. Seaton said this information would be sent to the Board.

**South Bay Adult School Report**

Dr. Rohrer directed the Board's attention to the division of assets of the South Bay Union High School District at the time of unification. The funds, personal property and obligations of adult education program were to be administered by the South Bay Adult Education authority. She said this brought the Redondo Beach Unified School District and MBUSD together to operate the adult school, with Redondo Beach Unified being the administrator. She said this agreement is still honored.

Dr. Rohrer reviewed Exhibit A, Revised Joint Exercise of Powers Agreement to Establish, Operate and Maintain an Adult Education Program, executed in July 1996. She said the terms of the agreement are year-to-year and explained severability. Dr. Rohrer reviewed the use of District facilities and said it appeared that more of the District's facilities were being used all day, where facilities at Redondo Beach Unified were used mostly for night school. There was a discussion regarding the cost of facility rental.

Dr. Rohrer provided history on how the SBAS was formed and how it is governed. Dr. Romines said neither Redondo Beach Unified nor MBUSD asked for facilities fees in 2009-2010, to allow SBAS to recover fiscally due to the economy. He said they have remained solvent and profitable and have a balanced budget for this year. Dr. Romines said the SBAS budget for next year would be coming in soon, but he expected it to be balanced.

Karen Westberg addressed the Board and said the budget was ADA driven in the past, but the state has now given them a block grant for 4 years until the state budget is better. She said the budget had been reduced by about 20% in the last 2 years. Ms. Westberg hoped to continue to limp along, continuing to keep the programs in place until the economy is better. Dr. Romines explained the difference between a block grant and ADA.

Dr. Rohrer said the District is not receiving funds for facility usage from SBAS because they do not have the money. She said this has had a financial impact on the District's general fund budget. She responded to questions from the Board. There was a discussion about the District not receiving funds in 2009-2010 for SBAS's use of facilities. Dr. Romines said he would request the audit report from Redondo Beach Unified.

**Surplus Property Update/Auditorium Renovation**

Dr. Romines provided an update to the Board on surplus property and the RFP to update and assess current surplus properties in the District. He requested the Board assist him in refining the list of properties.

Dr. Rohrer said the final meeting regarding auditorium renovation would be on June 21, where there will be available design boards depicting the proposed interior renovations and a budget outlining the costs.

**Adoption of 2010-2011 Budget**

Dr. Romines reviewed the 2010-2011 adopted budget and responded to questions from the Board. Mrs. Bordokas moved approval of the 2010-2011 budget, seconded by Mrs. Howorth and unanimously approved by the Board.

**Consolidated Application, Part I, 2010-2011**

Mrs. Howorth moved approval of the Consolidated Application, Part I, 2010-2011, seconded by Mrs. Bordokas and unanimously approved by the Board.

Ms. VanderPoorte called the Consent Calendar and asked if any member of the audience or staff wished to pull an item and there were none. She asked if any member of the Board wished to pull an item. Mr. Fournell asked to pull Items E.2., and E.3. Ms. VanderPoorte pulled Item E.21. Mrs. Howorth moved approval of the remainder of the Consent Calendar, seconded by Mrs. Rosenberg. Board members voted unanimously to:

**E. CONSENT CALENDAR**

**General**

1. Approve contract with Illuminate Education for a Data and Assessment Management System. The three-year \$77,844.00 cost (\$25,948.00 annual cost), will be covered entirely by Federal ARRA funds. There is no impact to the general fund.
4. Approve Mira Costa High School courses to qualify for Physical Education credit.
5. Ratify District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Excelsior Youth Center. Contract is necessary due to a change in placement, as mandated by Individualized Education Plan (IEP). The Master Contract is effective from June 9, 2010, through June 30, 2010. Amount not to exceed \$1,136.25. This is within planned budget for services. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5810-0000053. No change to overall budget.
6. Ratify Amendment to Student Services Special Employment Agreement for 2009/10 fiscal year with Pam Ajang, Ph.D., to provide educational consultant services, for the period March 29, 2010, through June 30, 2010. The amount is within the planned budget for services, therefore no change to existing overall budget. Amount not to exceed \$3,412.50. Funds to be paid from Special Education account, #01.0-65000.0-57500-31200-5850-0000052. This item has been budgeted.
7. Ratify amendment to Student Services Special Employment Agreement for 2009/10 fiscal year with Robin Shipley, M.S., Autism Specialist, to add to the contract to

provide social skills training for transition students, parents, general education teachers, special education teachers and aides, and the home program in the area of autism, as mandated by Individual Education Plan (IEP) team meetings. Amount not to exceed \$50,700.00. This is an increase of \$3,900.00. Amount is within planned budget for services. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113. This item has been budgeted.

8. Approve Student Services Special Employment Agreement for 2010/11 fiscal year with Sonia Dickson-Bracks, Autism Specialist, to provide training for parents, general education teachers, and aides. And, to provide consultant assistance with the home program in the area of autism. In addition, she will provide after-school social skills groups and assistance for the development of programs for children on the autism spectrum. Contract is effective from July 1, 2010, through June 30, 2011. The amount is within the planned budget for services. Amount not to exceed \$88,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113. This item has been budgeted.
9. Approve Student Services Special Employment Agreement for 2010/11 fiscal year with Amy Jamba, M.S., Board Certified Behavior Analyst (B.C.B.A.), to provide behavior analysis and consultant services from July 1, 2010, through June 30, 2011. Contract is effective from July 1, 2010, through June 30, 2011. The amount is within the planned budget for services. Amount not to exceed \$72,150.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113. This item has been budgeted.
10. Approve Student Services Special Employment Agreement for 2010/11 fiscal year with Robin Shipley, M.S., Autism Specialist, to provide social skills training for students, parents, teachers, aides, and home program in the area of autism; and conduct social skills groups while providing assistance for the development of programs for children on the autism spectrum. Contract is effective from July 1, 2010, through June 30, 2011. The amount is within the planned budget for services. Amount not to exceed \$63,960.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-21000-5850-0000113. This item has been budgeted.
11. California High School Exit Exam (CAHSEE) Waiver of Test Passage for Special Education Student for three students identified by numbers 030001038, 920006429, and 010002029, as prescribed in Education Code Section 56101.
12. Receive for review and adoption Sports Hot Weather Guidelines, as recommended by Manhattan Beach Medical Advisory Board, for inclusion in Coach's Handbook.

### **Personnel**

13. Approve resignation/retirement of classified personnel at effective dates listed:

Brunkhardt, Norma, Computer Lab Specialist, Perm., Grand View, 12.5% time, effective 06/24/10 (Retirement)

Challender, Julienne, Human Resources Technician, Perm., D.O., 100% time, effective 07/01/10 (Resignation)

Doll, Kamrin, Administrative Secretary – Non Confidential, Perm., D.O., 100% time, effective 07/01/10 (Resignation)

Dunlap, Julia, Occupational Therapist, Perm., Student Services, 40% time, effective 06/30/10 (Resignation)

Foley, Alicia, IBI, Perm., MCHS, 81.25% time, effective 06/24/10 (Resignation)

Johnson, Janet, MBMS, Perm, 100% time, effective 10/29/2010 (Retirement)

Potvin, Dennis, Building Trades Specialist – Stage Manager, Perm., MCHS, 75% time, effective 07/01/10 (Resignation)

Rogers, Carly, Occupational Therapist, Perm., Student Services, 60% time, effective 08/09/10 (Resignation)

Rudinica, Brittany, Health Care Specialist, Student Services, 87.5% time, effective 07/01/10 (Resignation)

14. Ratify leave of absence for classified employees at effective dates as listed:

Adams, Michele, IBI, MBMS (Contract Article 6) effective 05/25/10 – 06/14/10

John, Jenee, Food Service Assistant I, MCHS, (Contract Article 6) effective 06/01/10 – 06/11/10

15. Ratify employment of Sarasty, Tatiana, to serve as substitute and/or short term/intermittent, district wide, effective 05/19/10.

16. Ratify employment of Larry, Lisa Davis, certificated substitutes at current rate of pay, eff. 5/21/10.

17. Accept retirement/resignation of certificated staff as follows:

Brown, William, MCHS, eff. 6/24/10 (Resignation)

Giambra, Robert, eff. 6/24/10 (Retirement)

Hernandez, Leslie, eff. 5/31/10 (Resignation)

Hillger, Allen, eff. 6/24/10 (Retirement)

Read, Beverly, eff. 6/24/10 (Retirement)

Rohrer, Beverly J., Superintendent of Schools, eff. 6/30/10 (Resignation)

Ruisinger, Julie, Principal, MCHS, eff. 6/30/10 (Resignation)

Thomson, Lauren, eff. 6/24/10 (Resignation)

Turney, Monica, eff. 6/24/10 (Retirement)

### **Business**

18. Approve giving the County Superintendent of Schools authority to move funds between major object codes as needed to balance the budget at year-end.

19. Reject claim against a public entity from Nikki Tolt, Attorney-at-Law, on behalf of a minor.

20. Approve Agreement for Special Services with School Services of California, Inc., for 2010-2011. The fee of \$3,120.00 annually, plus expenses, will be paid from acct. #01.0-00000.0-00000-73000-5890-0000114.

22. Adopt Resolution No. 2010-9, Utilizing Flexibility Authorized by SBX3 4.

23. Accept Developer Fees for the month of May 2010.

Mrs. Howorth moved approval of Item E.2., seconded by Mr. Fournell. Mr. Fournell expressed concern with continuing the course after the first year, and with finding a teacher, which Mrs. Seaton discussed. Ms. VanderPoorte called for the question, and Board members voted unanimously to:

2. Approve new course proposals for Chinese I and II at Manhattan Beach Middle School.

Mrs. Howorth moved approval of Item E.3., seconded by Mrs. Bordokas. Mr. Fournell asked about the implementation, grade level, etc., which Mrs. Seaton explained. Ms. VanderPoorte called for the question, and Board members voted unanimously to:

3. Approve new course proposal for the Chevron Futures Institute for the Advancement of Young Women in Science, Mathematics, and Technology.

Mrs. Howorth moved approval of Item E.21., seconded by Mrs. Bordokas. Board members voted unanimously to:

21. Approve the contract between Energy Education and Manhattan Beach Unified School District.

**Public and Staff Submitted Items**

This item was pulled.

**Board Policy 5145.3, Nondiscrimination/Harassment**

Mrs. Howorth moved to adopt revised Board Policy 5145.3, Nondiscrimination/Harassment. This motion was seconded by Mr. Fournell and unanimously approved by the Board.

**Review of Administrative Regulations**

The following Administrative Regulations were reviewed by the Board:

REVISED Administrative Regulation 5141.4, Child Abuse Prevention and Reporting

REVISED Administrative Regulation 5144.1, Suspension and Expulsion/Due Process

REVISED Administrative Regulation 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities)

**Superintendent/Cabinet Report**

None.

**Public Comments**

None

**Adjournment**

Dr. Rohrer moved to adjourn at 9:55 p.m., seconded by Mrs. Rosenberg and unanimously approved by the Board.

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BILL FOURNELL, CLERK  
Board of Trustees

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BEVERLY J. ROHRER, Ed.D.  
Superintendent of Schools