

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
MIRA COSTA ATHLETICS FACILITIES MASTER PLAN COMMITTEE
SCOPE OF RESPONSIBILITIES**

- Purpose:** To develop a long-term improvement plan for Mira Costa High School athletic facilities that best serves the needs of MCHS students in the near and distant future, using privately raised funds with the highest possible level of efficiency.
- Location:** The practice and playing fields and courts in the athletic corridor along the west side of the MCHS campus from Artesia to the north end of campus. The currently non-fields portion of this corridor accessed from the Meadows gate would be incorporated into the field space plans. Previous consideration has taken place for the parking area east of the MBUSD district office. This area may be considered as well.
- Scope:** The scope of this effort addresses the immediate and medium term needs for practice and playing space within the limited fields area. Planning for buildings of any kind may be considered, but they are likely to be in later project phases as playing and practice space is the priority.
- Goals:** The committee will have the following goals:
1. Examine existing or additional options that would allow for each varsity team to have a regulation size field for practice and games every day during its season. Practice time could be during the 6th period athletic PE period or as close to the end of school as possible. Fields should be free of other activities that pose a safety hazard to the teams or that may be at risk by being in proximity of the team activities.
 2. Include recommendations that result in facility improvements for all sports that primarily utilize the field area: baseball, discus, football, lacrosse, soccer, softball, and tennis.
 3. Include recommendations that result in improvements for other activities and sports that need field practice space, for example, the junior varsity and freshman/sophomore sports teams listed in goal two and the marching band.
 4. Create a long-term vision for the Mira Costa Athletics Facilities Master Plan that reflects the best use of our facilities for the years to come. To facilitate this goal the committee may work with the City of Manhattan Beach or other MCHS organizations and administration as deemed necessary and beneficial.
 5. Although there are certainly budget constraints, the Committee should examine options that may cost more than the \$1 million budget that was previously considered. The improvements can and will likely take place in phases over time. The Committee should understand that Measure BB money is not available for this project; further, it is unlikely that other MBUSD financial resources will be available for this or future projects and options should be examined within that assumption.

6. To provide progress reports to parents, members of the community, and to the Board of Trustees. A Board Steering Committee serves as an advisory body whose decisions serve to inform and advise a School Board decision. The desired time frame for the committee is from inception in February/March 2011 with final recommendation no later than the school board meeting on May 18, 2011. Reports will be provided to the school board monthly during regularly scheduled board meetings or more frequently as needed.

Goals for the composition and execution of the Steering Committee:

1. The committee will be an odd number of members and a manageable size, limited to 15 voting members and 5 non-voting members.
2. The committee will include a balanced membership representative of each of the relevant organizations as listed in Goals items 2 and 3. Each organization should determine, based on availability and interest, if the representative is a coach or booster member with a MCHS student currently active in the team or activity.
3. The committee will include members of MCHS and MBUSD administration in either a voting or ex-officio capacity. These may include the MCHS Principal and Athletic Director, MBUSD Assistant Superintendent Administrative Services, a Manhattan Beach Athletic Foundation representative and an MBUSD school board trustee. One MCHS administrator will be a voting member.
4. Committee meetings are tentatively planned for Thursdays in the late afternoon or early evening. Frequency and timing will be determined when we have selected the committee. Assuming there is board approval for the committee description and the committee applicants are determined by mid February, these dates will tentatively begin on 2/17 or 3/3.
5. As a School Board Steering Committee, all meetings are open to the public and subject to the notification and conduct requirements as specified in the Brown Act, which shall include the posting of agendas and minutes of the Committee meetings on the District website. A Board Steering Committee serves as an advisory body whose decisions serve to inform and advise a School Board decision.

APPLICATION FOR APPOINTMENT

General Information

Name: _____

Home Address: _____

Telephone # (home): _____

Employment Information

Name of Employer: _____

Work Address: _____

Telephone # (work): _____

Educational Background (response optional)

College and/or University: _____

Degree/Major: _____

Vocational and/or other institutions: _____

Certificate/Technical Training: _____

Additional Information

Have you been a member of any district or school-based committee? Yes No

If so, in what capacity? _____

Are you currently employed by the Manhattan Beach Unified School District? Yes No

If yes, please list your current position: _____

Have you ever been employed by the Manhattan Beach Unified School District? Yes No

If yes, please list your former position: _____

List present or past memberships in any community service, civic or youth organization:

List participation in seminars, workshops, volunteer work, professional organizations, etc.

Qualifications: Describe your skills, training, experience or expertise that you would bring to this committee. (You may attach an additional page if needed.)

Please answer the following questions:

1. How long have you been a resident of Manhattan Beach? ____ Years ____ Months
2. Do you have or have you had children or grandchildren in the Manhattan Beach public schools? [] Yes [] No
4. If yes, do you currently have a Mira Costa High School student(s)? () Yes () No
Is this student/students currently a participant in one or more of the sports or activities mentioned in the Goals section #2 and #3? () Yes () No
If yes, please list the sport(s) and / or activity(ies):

5. Do you know of any reason such as a conflict of interest, which would adversely affect your ability to serve on the MCHS Activities Facilities Committee [] Yes [] No
If yes, explain: _____

6. Explain why you would like to be appointed to this committee. (You may attach pages, if needed.)

Personal References: List references who have knowledge of your character, experience, and abilities. Do not include names of relatives. (You may attach letters of reference from those listed, if you wish.)

Name	Address	Phone	Business/Occupation
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Certificate of Applicant: All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: _____ Date: _____

Completed application is to be submitted to the Superintendent's Office, Manhattan Beach Unified School District, 325 S. Peck Avenue, Manhattan Beach, CA 90266 by February 9, 2001.

Should you have any questions, please call the Superintendent's Office @ (310) 318-7345, ext. 5902, and ask for either Dr. Mike Matthews or Nancy Bogart.